



# TEXAS A&M UNIVERSITY AT GALVESTON

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Research and Graduate Studies Office  
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**TO:** TAMUG Junior and Senior Undergraduate Students and Research Faculty  
**FROM:** Dr. Antonietta Quigg, Associate Vice President for Research and Graduate Studies  
**RE:** TIO/TAMUG Undergraduate Student Research Program  
**DATE:** February 1, 2018

The Texas Institute of Oceanography is making funds available for wages for one or more undergraduate students to conduct research with TAMUG Faculty members for Summer 2018 (May 20 to August 11). A maximum of one student application per faculty member will be considered. Start date for successful applicants is dependent upon completion of the hiring process through Human Resources. The purpose of this Fellowship is to provide research experience for the undergraduate students. Recipients not graduating prior to May 2019 are expected to present project results at the TAMUS Student Pathways Symposium or at a TAMUG Student Poster Session.

Recipients will be paid as a Student Technician (\$9/hr). Additional funds for travel to present results at a scientific meeting may be requested from the Research Advisory Council. Project must be completed by August 11, 2018. **Time sheets must be submitted in a timely manner according to the biweekly pay period schedule.** Final time sheets must be submitted by noon, August 13, 2018. Requests for extensions are not expected to be approved so please plan accordingly.

To be eligible, student must:

- Be a Junior or Senior (not graduating prior to December 2018)
- GPA  $\geq$  3.00 overall A&M
- Be registered full-time
- Have a faculty sponsor for the proposed project
- Be available to work 10 hours/week on the project

Sponsor must agree to:

- Provide instruction
- Provide laboratory space (field work is also acceptable)
- Provide equipment and supplies (TIO funds are for salary only)
- Monitor hours worked and approve regular time sheets verifying these hours

Preference will be given to students who have been accepted into the TAMU Undergraduate Research Scholar Program and/or the TAMUG Honors Program. **In general, students may not receive support from the TIO program in multiple years.**

To apply, please submit completed application materials electronically to Patty Gonzales at [gonzalepa@tamug.edu](mailto:gonzalepa@tamug.edu) and one paper copy to the Research and Graduate Studies Office no later than noon on **Monday, March 5, 2018**. This is intended to be a collaborative process between the student and their faculty advisor. Students are expected to do the actual writing of the proposal.

**ALL** application materials must be received by deadline and include:

- 1) Application Form
- 2) Narrative (not to exceed 500 words, double spaced, 12 pt) in the style appropriate to scientific discipline
  - a. Title of Research – should be marine oriented
  - b. Description of Research (include Objectives and Methodology)
  - c. Benefit to Student's Education
  - d. **Relevance to Marine Research in Texas**
- 3) Letter of Support from Faculty Sponsor

**New this year, students must submit progress reports each month consisting of a photo and a paragraph on the work that has been done to that point. Progress reports are due by the 15<sup>th</sup> of each month within the period of support.**

The successful applicants will be notified by Monday, April 23, 2018. **All compliance requirements (IACUC, IRB, Dive, etc.) must be met before funds will be released.**

**TIO/TAMUG UNDERGRADUATE STUDENT FELLOWSHIP  
APPLICATION FORM  
DUE Monday, March 5, 2018**

Date of Application:

Name of Applicant:

Address:

Telephone Number:

E-MAIL:

Major:

Number of Credits Needed to Graduate:

GPA (Overall and Major):                      (Overall)                      (Major)

Faculty Sponsor's Name/Dept.:

Faculty Sponsor's Telephone No:

Faculty Sponsor's E-MAIL:

Project Title (should be marine oriented):

**Does your project require review by Research Compliance/Biosafety/Export Controls? Yes or No  
Please check area and indicate whether approval has been obtained or not or mark not applicable (NA).**

**Human Subjects**

**Vertebrate Animals**

**Infectious Biohazards or Toxins**

**Scientific Diving**

**Export Controls**

**Funds will not be released until all needed approvals have been obtained.**

**I agree to work a minimum of 200 hours on  
this project. I agree to present my results.**

**I agree to provide instruction, laboratory  
space, supplies and equipment for this  
project.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Faculty Sponsor's Signature