To make an appointment, click **Navigate – Schedule Advising Appointments** in My Record on Howdy.
**Step One: Student selects Get Assistance from home page**

![Student Home page with Get Assistance highlighted]

<table>
<thead>
<tr>
<th>Student Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Information</td>
</tr>
</tbody>
</table>

**Classes This Term**

<table>
<thead>
<tr>
<th>Actions</th>
<th>CLASS NAME</th>
<th>PROFESSOR</th>
<th>DAYS/TIMES</th>
<th>MID</th>
<th>FINAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This student is not enrolled in any classes in the current term.

**Quick Links**
- Take me to...
- Schedule a General Event
- School Information
- Download Center for Reports

**Upcoming Appointments**
- You have no upcoming appointments.
Step Two: Student selects the Type of Appointment, the College or Office, and Reason for Appointment

Schedule Appointment

What type of appointment would you like to schedule?
- TAMU Galveston

Select your college/reason for appointment. To find your college visit http://www.tamu.edu/college.html for more information. Note - not all advisors on campus are scheduling through this system. If you do not see the department contact them directly.
- GV - Foundational Sciences

What is the specific reason for your visit?
- please choose one
- Change of Major/Minor Questions
- GV - General Advising
- GV - Pre-Health/Med/Vet Advising
Step Three: Student chooses location associated with major and an available or assigned advisor.
Step Four: Student picks a date and time for appointment

Schedule Appointment

Times From March 25 To March 29

Wed, Mar 25

8:00am

Close

9:00am

9:30am

11:30am

Thu, Mar 26

Morning

N/A

Fri, Mar 27

Morning

N/A

Sat, Mar 28

Morning

N/A

Sun, Mar 29

Morning

N/A

Afternoon

N/A

Afternoon

N/A

Afternoon

N/A

Afternoon

N/A

Requested Time (US & Canada).

refreshed at 2:37pm CDT.

Request

View Drop-in Times

← Back

Next →
Step Five: Student confirms appointment

Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Shelby Salmons with Shelby Salmons
Why: GV - General Advising
When: Wednesday, March 25
         9:00am - 9:30am
Where: GV - UGSA OOH - Academic Complex (MAIN), Room 414D

Additional Details

I am now working remotely. Please email me prior to your meeting to let me know if you would like to meet via ZOOM or phone.

Is there anything specific you would like to discuss with Shelby?

Comments for your staff...

Send Me an Email
Send Me a Text

Confirm Appointment

Please use this comment box to explain what you would like to discuss in your appointment.
Step Six: Student receives appointment confirmation

Schedule Appointment

Success! Your Appointment Has Been Created

Appointment Details
- **Who:** Shelby Salmons with Shelby Salmons
- **Why:** GV - General Advising
- **When:** Wed Mar 25, 2020 09:00 am - 09:30 am
- **Where:** GV - UGSA OOH - Academic Complex (MAIN), Room 414D
- **Additional Details:**
  I am now working remotely. Please email me prior to your meeting to let me know if you would like to meet via ZOOM or phone.

What would you like to do now?
- Create Another Appointment
- View My Calendar
- Go Home

TEXAS A&M UNIVERSITY
Office for Student Success
If you have any questions or concerns...

Department of Foundational Sciences

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