Learning outcomes

At the end of this training you will be able to schedule, host, record, and share an online lecture using Zoom.
How to Login in Texas A&M Zoom

1. Open your browser and go to TAMU.ZOOM.US
2. Sign in using your TAMU NetID and password.
How to Schedule an Online Lecture

https://youtu.be/ZAYv8sVPTxU
2.1 How to invite all your students to your online lecture

- Go to eCampus.tamu.edu
- Select your eCampus course
- On the left column select Course Tools/Announcements
- Create Announcement and paste the Zoom invitation information.
We recommend sharing this video with your students or posting a link in eCampus

https://youtu.be/vFhAEoCF7jg
3.1 Joining and Configuring Audio and Video

https://youtu.be/HqncX7RE0wM
How to use Zoom meeting controls

https://youtu.be/4w_pRMBEALE
4.1 How to record an online lecture

https://youtu.be/AYzPS28rg7E
4.2 How to Share your Screen

https://youtu.be/9wsWpnqE6Hw
4.3 Closed Captioning

- Before you start the online session go to Tamu.zoom.us
- Select Settings/Meeting
- Click on “In Meeting (Advanced)”
- Enable Closed Captioning and live transcription service to show transcript on the side panel in-meeting

https://tamu.zoom.us/profile/setting
4.4 How to use Annotation and Whiteboard

- While sharing your screen on the top controls choose “Annotate”

- It allows to use different drawing tools.

- Your attendees can also draw on your screen if you allow them to do it.
How to End your Meeting

• If you are sharing your screen, go to the top control bar and select “… More”/End meeting.

• Otherwise, move the mouse on the bottom of your Zoom meeting to see the control bar and select “End Meeting/End meeting for all”
ZOOM Resources

Recorded webinar” Zoom Meeting for Education” – Duration 45 min
https://livetraining.zoom.us/rec/share/6sxIAovX-k1lG4321hrfe-l4Q7m5aaa8hClf-6EOxEwTzZ-VkgxX_ZSJdyw2rKMv

Zoom for Education – https://zoom.us/education
Live Training – http://zoom.us/livetraining
Zoom Support – http://support.zoom.us
Download Center – http://zoom.us/download
Zoom Accessibility – https://zoom.us/accessibility
Thank You