

TAMUG STUDENT ASSISTANT JOB POSTING REQUEST FORM

You can post student assistant jobs by using this form.

Once we receive your job description, we will post your job online for TAMUG students to review.
For more information regarding posting, hiring, retaining and terminating student assistants, please view the Super Manual, located at http://www.tamug.edu/hrd/LinksAndForms/The_Super_Manual2015.pdf.

Department:	Marine Biology		
Department Contact:	Dr. David Wells and Stacie Arms		
Contact Title:	Assistant Professor, MARB		
Contact Phone Number:	Dr. Wells 409-740-4989 and Stacie Arms 409-740-4421		
Contact Email Address:	Dr. Wells wellsr@tamug.edu ; Stacie Arms armss@tamug.edu		
Campus Location & Room Number	See Description		
Starting Job Title (Choose One):	___ Student Assistant; ___ Student Coordinator; <u>X</u> Student Technician; ___ Community Leader		
Job Description:	1. Assist with field work to assess and map habitats of the Texas Coast; 2. Assist with field work to: monitor wetland restoration/research projects; plan future wetland conservation projects; and investigate fish and wildlife mortality events; 3. Assist in fisheries sampling field work; 4. Assist with water quality monitoring programs; 5. Input data into databases (present and historical data in the technical guidance and fish and wildlife response databases); 6. Assist with GIS mapping and data validation; 7. Assist with the maintenance of field and lab equipment as necessary; 8. Assist with outreach events and natural resource related meetings as needed.		
Job Qualifications:	1. Current enrollment as an undergraduate/graduate student with minimum of 18 completed semester credit hours, an overall grade point average of 2.5 or higher; 2. Ability/willingness to perform fieldwork in less than ideal conditions (e.g. bad weather, knee-deep mud); 3. Ability to provide assistance in identifying wetland habitats, in tabulating and summarizing data, with experience in using computers and common software programs such as MS Word and Excel; 4. Willingness to work non-routine hours including some weekends. 5. Ability/willingness to work on various size vessels in bays and offshore waters; 6. Ability to communicate in a friendly and helpful manner with coworkers and public and to accurately follow instructions; 7. Ability to prepare an 800 word article describing summer experience.		
Rate of Pay per Hour:	\$12.27/hr	Funding Source:	Texas Parks and Wildlife funded through CCA Conservation
Start Date (allow for 5 day mandatory posting period):	Mid-May	Days/Times Needed:	Varies (40 hours/week)
Number of Job Openings:	1 – Dickinson Marine Lab		
Do you PREFER a Work Study Student?	YES	<u>NO</u>	

Posted jobs can be viewed at: <http://www.tamug.edu/hrd/StudentEmployment/Student%20Assistants.html>

Texas A&M University at Galveston
Office of Human Resources
409-740-4532 (office) 409-740-5005 (fax) hr@tamug.edu (email)

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Working Conditions and Deliverables –

Ecosystem Resources Program, Ecosystem Resources Assessment Team (habitat protection and mapping)

Work Location: Galveston Bay Ecosystem, Dickinson Marine Lab

How to apply

1. Student technicians would begin work as soon as possible following the end of the 2018 Spring semester and work until the beginning of the 2018 Fall semester or until appropriated funding is expended (a period of about three months).
2. Duties performed by student technicians may require work hours other than 8:00 a.m. to 5:00 p.m. Monday through Friday. However, student technicians will not work more than 40 hours per week.
3. Student technicians will be required to work some weekends and holidays.
4. Field work will be performed aboard various size vessels in a variety of weather conditions in Texas bays and in the Gulf of Mexico.

Deliverables:

1. Before the last day on the job, interns will be required to submit an 800-word article about their summer work experience. The article may be submitted for publication in the Texas Saltwater Fishing Magazine.
2. A letter is to be written to the Coastal Conservation Association executive board expressing appreciation for the opportunity for the summer experience.
3. Interns may be asked to attend a Coastal Conservation Association executive board meeting to talk about their summer experiences working with TPWD Coast Fisheries.

1 Position – Galveston Bay Ecosystem, Dickinson (housing not provided)

A student worker application and resume will be needed. Please deliver an application and resume to Dr. David Wells or Stacie Arms in the Ocean and Coastal Sciences Building, Rooms 262 or 102B, (409) 740-4989 or 4421, wellsr@tamug.edu and armss@tamug.edu. The application can be located at:

<http://www.tamug.edu/hrd/StudentEmployment/Student%20Assistants.html>

Additional information for summer internships at TPWD:

1. Which position(s) are you interested in applying for? Check all that apply and rate your preferences from 1 to 4.

Check	Rate 1-4
<input type="checkbox"/> Management Resources	_____
<input type="checkbox"/> Ecosystem Resources	_____
<input type="checkbox"/> Artificial Reefs	_____
<input type="checkbox"/> Stock Enhancement	_____

2. Where do your fisheries interests lie? What courses interest you the most?

3. What do you expect or hope to gain from a summer internship at TPWD?

4. Why are you interested in working in the conservation/fisheries field?

5. There is a small possibility, but no guarantee, that diving may be involved in some capacity, although it is not a requirement. What is your diving experience and do you have scientific diving training?
