



Laboratory Registration Form

All Principal Investigators (PIs) should complete the following laboratory registration form upon assignment of lab space and prior to conducting research at Texas A&M University at Galveston. Once the form is completed and reviewed by EHS, the PI will be contacted if necessary to discuss university policies, lab safety guidelines, and training requirements related to the type of research being conducted.

LABORATORY INFORMATION

Faculty/PI Name: _____

Department: _____

Bldg. # and Name: _____

Room(s): _____

Office Phone: _____

Lab(s) Phone: _____

Other Phone: _____

Email: _____

Move-In Date: _____

Alternate Contact's Name: _____

Alternate Contact's Office Phone: _____

Alternate Contact's Other Phone: _____

Alternate Contact's Email: _____

Please answer the following questions as YES or NO and list materials that will be used. Attach an inventory report if necessary.

LABORATORY HAZARDS

Chemical

Will you be using / storing hazardous chemicals (e.g. flammables, combustibles, corrosives, oxidizers, carcinogens, toxins, etc.)? _____

Will you be bringing chemicals with you? If so, please attach a chemical inventory. ***If help is needed to ship items, contact EHS at (409)741-4029.*** _____

Do you have SDS sheets for all chemicals in the laboratory? _____

Will you have more than 10 gallons of flammable liquids in the laboratory? _____

Will you be using / storing peroxide forming chemicals (e.g. cyclohexane, ethyl ether, tetrahydrofuran, perchloric acid)? _____

Will you be working with any chemical that might pose an extraordinary threat to one's physical health or university property (e.g. hydrofluoric acid, picric acid)? _____

Will you be generating hazardous chemical waste? _____

Do you have a chemical spill kit in the laboratory? _____

Will gas cylinders be used in the laboratory? _____

Do you plan to use hazardous / toxic gases that require ventilated storage (e.g. hydrogen sulfide, carbon monoxide, ammonia)? _____

Will you be using cryogenic liquids such as liquid nitrogen or liquid helium? _____

Will you be using or synthesizing nanoparticles? _____

Radiation / Laser

Will you be working with radioactive materials? _____

Have you previously worked with radioactive materials? If so, what licenses or authorizations have you held? _____

Will you be using radiation generating equipment (e.g. X-ray machines)? _____

Will you be generating radioactive waste? _____

Do you plan to work with Class IIIb or Class IV lasers? _____

Biological

If you answer YES to the following questions, please contact the Office of Biosafety.

Will you be working with recombinant materials, animals/animal parts, human/primate blood, cells, or tissue? _____

Will you be working with Biosafety Level 1, 2, or 3 agents? _____

Will you be autoclaving biohazard waste (e.g. rDNA, culture plates, and vials)? _____

Will you have biological waste that can't be autoclaved? _____

Will you be using sharps (e.g. needles, scalpels, razor blades)? _____

Please contact the Office of Biosafety at biosafety@tamu.edu or (979)862-4549.

LABORATORY EQUIPMENT

Does the lab(s) have a chemical fume hood? _____

Does the lab(s) have a biological safety cabinet? _____

Does the lab(s) have an emergency eyewash and safety shower? _____

Does the lab(s) have a flammable storage cabinet? _____

Does the lab(s) have a corrosive storage cabinet? _____

Does the lab(s) have an explosion proof / flammable safe refrigerator or freezer? _____

Does the lab(s) have an autoclave? _____

Does the lab(s) contain any equipment that generates noise over 85decibels? _____

Has all necessary Personal Protective Equipment (PPE) been provided for laboratory personnel (e.g. chemical safety goggles, gloves, lab coats, hearing protection, respirators, etc.)? _____

List any additional safety concerns here: _____

After completing this checklist, please return to **Environmental Health & Safety**.

Campus Mail

Fax: (409) 740-4890

Email: Phillipm@tamug.edu