Degree Planner is a course planning tool to facilitate timely completion of your degree. You must submit a degree planner every year by the end of September to avoid a registration hold.

Howdy >> My Record tab >> Undergraduate Degree Planner channel

**Template Tab (optional):**
1. Check the courses you want to add to your plan
2. Adjust terms as needed
3. Click “Submit Template to Degree Plan” button on bottom of tab

**Edit Plan Tab:**
Add any additional required courses by selecting “Add New Courses to Degree Plan”. Select core curriculum courses plus any required major electives.

**Check for:**
- Writing intensives (Select in drop down)
- Any errors
- Prerequisites in the “PreReq Check” tab

**Degree Evaluation Tab:**
Check your plan; all requirements should read met & all progress bars should be green & yellow. Errors/missing elements will be red; some majors always present errors.

Once your plan is complete, submit for advisor or self approval at the bottom of the “Degree Evaluation” tab. If you have any errors, add comments to your advisor to explain discrepancies. Note: you can not edit your plan once submitted.
**Degree Planner Common Errors**

**Degree Evaluation Tab:**
Red bars indicate you have not planned all courses necessary. You can check if you have everything by toggling between the “Edit Plan” and “Degree Evaluation” tabs.

**Edit Plan Tab:**
If you add courses that do not exist or have unplanned pre-reqs, you will see a message identifying the courses. Check the “PreReq Check” tab to see what pre-reqs must be added.

**Edit Plan Tab:**
An error symbol next to the total hours for the semester indicates you are over the maximum of 19 hours and must rearrange your schedule. Aim for 12-18 hrs per term.

**Edit Plan Tab:**
A symbol next to a course indicates it is not historically offered in the planned term. Move it to an alternate term or mark that it will be a transfer course.

**Additional Resources**

**Online Demo:** howdy.tamu.edu/Inside/TAMU/Advisor/UndergraduateDegreePlannerDemo.mp4

**Student Guide:** howdy.tamu.edu/Inside/Guides/DegPlan.pdf

**Seibel Learning Center**
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MAIN Building (3034) | 2nd Floor, Office Suite 206

Please note we are available as a resource, but degree plans are evaluated & approved by your academic department. Contact your department directly for more detailed info.