HOW TO CREATE A REGISTRATION WORKSHEET

1) LOG ONTO HOWDY AND SELECT THE REGISTRATION TAB

2) SELECT REGISTRATION WORKSHEET

What would you like to do?

Prepare for Registration
View registration status, update student term data, or requirements.

Registration Worksheet
Take yourself a head start by building your schedule!

3) CHOOSE TERM

4) CREATE A REGISTRATION WORKSHEET

Term: Spring 2020 - Galveston

When you view/edit your Registration Worksheet, you will have the option to save your course picks to your worksheet.

Create a Registration Worksheet

5) SEARCH FOR CLASSES

Find Classes
Undergraduate Degree Plan Courses

Enter Your Search Criteria

Term: Spring 2020 - Galveston

Subject
Course Number
Course Number Range

Search
Clear

6) VIEW SECTIONS OF DESIRED COURSE

7) ADD COURSE TO PLAN

8) SAVE TO REGISTRATION WORKSHEET

MAKE THE DAY OF REGISTRATION EASY!

By creating a Registration Worksheet, you can have all of your desired courses ready for the day of registration!

REMEmBER TO REMOVE ALL HOLDS BEFORE REGISTRATION

You can check your holds under the My Profile tab. The Howdy Checklist also displays the steps that need to be taken to prepare for registration such as doing the Lab Safety Acknowledgement!