



2020-2021  
**Call for Course Proposals**

Are you  
committed  
to the  
well-being  
& success  
of students  
transitioning  
to the  
TAMUG  
campus?

**We  
need  
you!**





All first time in college (FTIC) students entering in the fall 2020 will enroll in a first year experience seminar (Hullabaloo U Course or HU) certified by the TAMU Office for Student Success and by the TAMUG Student Success Initiative (SSI) task force. First year transfer students will have the option to participate in one of these courses.

## WHAT is the goal?

The established student learning outcomes of the Hullabaloo U by the Sea program are:

- Community formation and sense of belonging
- Increased awareness of campus resources
- Development of skills to achieve personal and academic goals
- Equipped to contribute to a diverse and inclusive environment
- Build major commitment & define marketable skills

## HOW can I get involved?

This document details the common parameters for all HU courses. Beyond these given requirements, faculty and staff have complete freedom to develop the rest of the course however they see fit! The content should be based on YOUR passion or vision. This call for proposals is an invitation for you to create the class you want to lead for first year students. These proposals will then be reviewed to ensure we have an adequate scope of options to accommodate all Fall 2020 incoming students.

## WHY should I want to?

There are many reasons why you might want to submit a Hullabaloo U course proposal, including:

- You love a subject and want to share your passion!
- Freedom to build a unique course!
- It is good for students!
- To help increase retention!
- It is an opportunity to really bond with a small group of students!

# Central Funding

- | \$500/semester bursary for the course instructor.
- | \$100/semester for miscellaneous expenses such as pizza, supplies, etc.
- | Compensation for peer mentors.

# Components

| The FYE will include the following minimum requirements:

- | Four required one-hour topics (Title IX, Climate and Inclusion, Academic Advising/ Major Exploration, Mental/Physical Well-Being, and Success Strategies)
- | Two required social/team building activities (in or out of the classroom)
- | A cap of 25 students per seminar
- | A minimum of ten 50-minute meetings during the Fall term
- | A minimum of two meetings during the Spring term
- | 1 peer mentor per section
- | 1 instructor (faculty or staff) per section
- | 1 support person (faculty or staff) per section
- | 1 recent graduate per section

| The common topic components of the first-year seminar will only take place in the fall semester. However, instructors are encouraged to continue the connection with their students during the second semester, with a minimum of two meetings required. These meetings can be in a variety of formats; additional details and content resources will be provided. It is also acceptable to have a required spring course as part of your FYE course.

| Courses can be developed as stand-alone courses (for 0 credit hours or credit bearing), or can be attached to an existing course.

| TAMUG's SSI task force will certify any qualified first year experiences courses through the TAMU Office for Student Success in order to receive the FYE attribute in Howdy.

| Training and resources will be provided to assist in delivering the common topics. Lesson plans are available at the link opposite, and guest speakers will be arranged as needed.



## Current Pilot Courses

There are currently six HU courses being piloted during the 2019-20 academic year. While some required parameters will be changing for next year, these courses can serve as examples of how to approach crafting an HU course. To learn more about them, attend one of our proposal workshops (see page 8)!

**F1RST Program LLC**: For first-generation, low-income students; instructed by Krista McBrien

**Gateway FYE**: For students that were admitted via the summer Gateway program; instructed by Laura Tounge

**Information Exploration**: For students interested in science research; instructed by Amy Caton

**Navigate FYE**: For students with unclear major and career goals; instructed by Lisa Stewart

**SEA FYE**: For students with an interest in scuba diving; instructed by Jesse Pintacuda

**Transfer Seminar**: For first-year transfer students; instructed by Rachel Ball

## Instructor Resources

Additional resources are available to assist instructors in planning for this course. The repository below includes lesson plans for the four common topics as well as additional lessons to be used as needed.

[studentsuccess.tamu.edu/First-Year-Experience/Hullabaloo-U/Instructors/Instructor-Resources](https://studentsuccess.tamu.edu/First-Year-Experience/Hullabaloo-U/Instructors/Instructor-Resources)

## Primary Instructor

Each section will have a primary instructor that can be a staff or faculty member.

Minimum expectations:

- Develop the overall curriculum and syllabus for the course, ensuring you include the required common themes and course elements.

- Coordinate with the faculty/staff partner, peer mentor, and outside speakers to implement the delivery of the curriculum through the weekly course meeting.

- Develop or coordinate development of any section-specific assignments and assessment elements.

- Oversee the logistical aspects of the course, including managing eCampus, communicating with students, etc.

- Be on campus one-week prior to the Fall 2020 term to assist in leading Howdy Week activities for the students in your course.

- Participate in a required Hullabaloo U training (1 day) and assessment.

## Peer Mentor

A peer mentor will be dedicated to each section.

Peer mentors will be centrally hired, trained, assigned to courses, and paid centrally for all courses. If a course instructor would prefer to manage any aspects of this process independently, they can indicate as such on their proposal submission.

Minimum expectations:

- Peer mentors will attend the weekly course and supplemental events consistently. Their role within the course period will be determined by the instructor, but will likely include some level of leading instruction or discussion.

- The peer mentor will be asked to communicate with students regularly.

- Peer mentors may be additionally engaged in supplemental Hullabaloo U programming.

- Participate in any required Hullabaloo U training.

## Faculty/Staff Partner

Each section that is staff-led will additionally have a dedicated faculty mentor, and those that are faculty led will have a staff support person.

The course instructor can identify their own partner, or can request assistance in finding an appropriate partner.

Minimum expectations:

- Attend course regularly to share their personal experience and thoughts on the topic.

- Meet with each student individually at least once per term to deepen the mentor-mentee relationship.

- Provide feedback, expertise, and/or assistance to the primary instructor as appropriate.

- Regularly communicate with students.

- Additionally support the primary instructor as needed.

- Be on campus for a minimum of one day during Howdy Week (the week prior to start of term) to meet your students.

## Alumni Partner

A recent graduate, who completed a degree at TAMUG in the last 1-5 years, will be connected to each section.

This alum will be assigned to the course; instructors do not need to connect their own graduate

Minimum expectations:

- Connect with students in some way over the course of the Fall term.

- Preferably attend at least 1 to 2 class sessions, as possible

- Share personal experiences at TAMUG and how it led into their current career.



# Workload

## Faculty Workload

Faculty that wish to propose a first year experience (Hullabaloo U) course as the primary instructor should discuss the impact on their workload requirements with his or her department head.

The primary instructor will receive a \$500 bursary account to spend for professional development, travel, or supplies, etc.

If the Hullabaloo U course is credit bearing, it should be treated as any other credit bearing course. Many of the proposals will be an “extension” or “added enrichment” to existing courses. That is fine and highly encouraged. If the course is a zero-credit hour course, which is also perfectly acceptable, please discuss how the effort and time will be accounted for in the performance review.

Faculty serving as the course partner/mentor are highly valued and should consider this as university service

## Staff Workload

Staff that wish to propose a first year experience (Hullabaloo U) course as the primary instructor or serve as the secondary coordinator should discuss the impact on their work requirements with their supervisor and department head. Please use the description in this document for this conversation.

The primary instructor will receive a \$500 bursary account to spend for professional development, travel, or supplies, etc., but will not have any direct personal financial remuneration beyond his or her base hourly or monthly rate.





## **Is it mandatory that the Hullabaloo U courses are zero credits?**

No. The minimum requirement for certification is 0 credits. Credit-bearing courses can also be certified.

## **Will all courses have the same prefix and number?**

Existing courses that are certified as a Hullabaloo U course may continue to use their own course designation. Certified sections will be “tagged” using a Hullabaloo U course attribute. Programs without their own course designation will have a CLGV 001 section created for them (prefix subject to change).

## **Is it possible to have “majors only” sections or are all sections required to be open to any first year student?**

Departments are free to put forth any courses for certification and manage enrollment as they see fit.

## **How will seminar offerings be coordinated?**

The SSI committee will continue to engage constituents in planning of session offerings and establishment of recommendations for students with multiple program identities.

## **Is there required curriculum for Hullabaloo U?**

There are four required Hullabaloo U major themes with associated curriculum modules:

- Healthy Relationships & Bystander Intervention,
- Respect and Inclusion,
- Well-Being, and
- Success Strategies.

Outside of the 4 required themes each semester, you are free to customize your course to best match your experience and expertise, as well as meet the unique needs of the students in your section. The TAMU Office for Student Success will provide a repository of developed curriculum and facilitation guides that you can “plug and play” as desired or you can generate your own lesson plans that fit within the overall purpose and outcomes of the experience

## **What are the minimum requirements for instructors?**

- Faculty and full-time staff who hold at least a Bachelor’s degree and have worked at Texas A&M for a minimum of one year OR graduate students who have completed at least 18 hours of graduate coursework at Texas A&M
- Completion of required trainings

## **Is it possible for certification to be met with breakout sections of larger enrollment courses?**

Yes. Although, not necessarily encouraged. At minimum, the breakout sessions must include 6 class meetings (4 content topics and 2 community building activities) that adhere to the 25 student: 1 instructor: 1 peer mentor ratio.

# Proposal Resources

## Sample Proposal

A sample proposal is available to view at the link below. This is purely for reference to assist you in getting started with your proposal.

[bit.ly/35LrhND](https://bit.ly/35LrhND)

## Proposal Workshops

The SSI committee is hosting three Proposal Planning workshops for anyone interest in submitting a proposal - or just learning more about Hullabaloo U! The instructors currently leading our pilot Hullabaloo U courses will present on their experience, and there will be open time for questions, conversation, and collaboration.

### Workshop #1

Wednesday, Dec 4 | 12:00-1:30pm  
Northen Banquet Room  
Lunch provided: sign in to get food from the dining hall

### Workshop #2

Monday, Dec 9 | 9:00-10:30am  
Northen Banquet Room  
Breakfast provided: sign in to get food from the dining hall

### Workshop #3

Tuesday, Jan 7 | 8:30-10:00am  
Northen Banquet Room  
Breakfast provided: sign in to get food from the dining hall

Want to chat more and/or find collaborators, but can't make it to a workshop? E-mail [success@tamug.edu](mailto:success@tamug.edu)





# Submit Your Proposal Now!

## Deadline

Proposals must be submitted by January 13th, 2020, for courses to be run in the 2020-2021 academic year.

## Submission Form

Submission is now open online at: [bit.ly/355MFwM](https://bit.ly/355MFwM)







HULLABALOO

AGGIE 1ST YEAR EXPERIENCE

*by the sea*