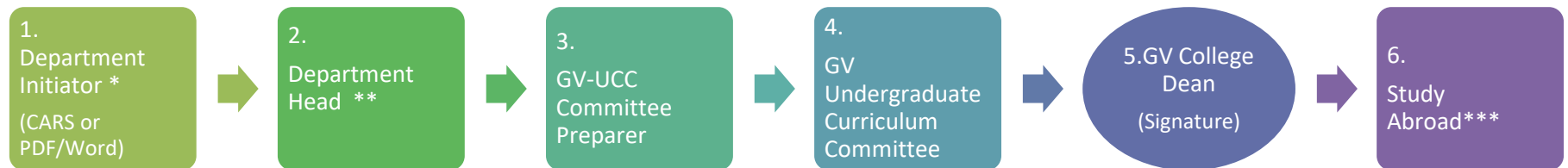


## Undergraduate Study Abroad Workflow

Undergraduate study abroad proposals are considered part of our curricular processes and therefore must be presented to and pass the Galveston Undergraduate Curriculum Committee (GV-UCC) before moving forward to the Study Abroad Office.

To begin, use the required TAMU Study Abroad forms found here: [Study Abroad Faculty-Led Programs](#) and refer to the [Study Abroad Proposals Guidelines](#).



\*Note if the course is already on TAMUG's inventory, CARS is not used. Route using PDF or Word document format.

\*\*Documentation should be signed by Department Head and Study Abroad Representative before moving to Step #3.

\*\*\*GV College Dean Executive Assistant to e-mail signed paperwork to: GV Committee Preparer, GV Committee Chair and the TAMUG Study Abroad Representative. TAMUG Study Abroad Representative will then submit the documentation to TAMU Study Abroad Office.

For more information, please visit <http://studyabroad.tamu.edu>.

For more information on graduate level study abroad proposals, contact the Research & Graduate Studies Office.