TUITION, FEES AND OTHER FINANCIAL INFORMATION

General Information

The expenses for each semester will vary according to the personal needs of the student and the course of study pursued. The tuition rate differs according to which of the three following categories a student qualifies: resident of Texas, non-resident of Texas, or pursuing a license-option curriculum (Marine Transportation, Marine Engineering Technology, Marine Biology-License Option or Marine Sciences-License Option).

The tuition rate also differs according to the date of entry into Texas A&M University. In order to determine your tuition and fees, go to http://fms-galveston.tamu.edu/sbs-galveston/tuition/.

The tuition and fee amounts provided in this catalog represent the most accurate figures available at the time of publication and are subject to change due to economic conditions, legislative requirements, or actions of the Texas A&M University System Board of Regents.

Payment of Tuition and Fees

Students must meet all financial obligations to the University by their due dates to avoid late penalties, regardless of timing of payment assistance (scholarships, loans, tuition assistance, etc). Failure to pay amounts owed may result in cancellation of the student’s registration and their being barred from future enrollment and receiving official transcripts. Students who wish to pay fees in installments can select the option on the My Finances tab at Howdy.tamu.edu.

- Payments to Financial Management Services may be in the form of cashier’s check, personal check, or money order payable to Texas A&M University at Galveston (or TAMUG). All checks and money orders are accepted subject to final payment. Debit cards are also accepted in person.
- Discover, Mastercard and American Express credit cards and E-checks are accepted for tuition and fee payments over the website at Howdy.tamu.edu. Convenience fees will be charged for online credit card transactions, with a minimum $3 charge. Visa cannot be used for payment.
- Credit card payments in person cannot be accepted by the Financial Management Office.

No tuition and fee statements will be mailed. Notices of amounts owed should be obtained through Howdy.tamu.edu. An email will be sent to a student’s University email address (neo.tamu.edu) when the tuition and fee statement is available to view online. Students must use their Howdy Net ID and password to log into these two programs.

Students who plan to pay their bill in full by the due date will receive notification through their University email address (neo.tamu.edu) that the fee statement is available to view online and when tuition is due and payable.

Students may choose to pay tuition and fees in installments which is explained below. Students on the installment plan will receive notification through their University email account that the fee statement is available to view online and when each installment payment is due and payable. In addition, students will be notified through this medium when any changes have occurred to their tuition and fee statement and if and when they have a refund available. All financial aid or loans must be accepted before being applied toward the student’s account.

Tuition Rebates After Graduation

Certain undergraduate students who attempt no more than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which they were graduated may be entitled to a $1,000 tuition rebate after graduation. Several conditions apply and students must meet all of the specified criteria. If you wish to try and qualify for this program, please see the website http://registrar.tamu.edu/ for a complete set of student and institutional responsibilities and other criteria.

Obligation to Pay Tuition, Required Fees, Other Fees and Charges for Optional Services

By registering for classes, students agree to pay all tuition and required fees associated with their registration, optional services and other fees, whether paying in full or utilizing the installment payment option. Failure to pay tuition, fees and other charges may result in penalties, late registration fees and/or possible cancellation.

Financial Obligation for Graduating Students

According to Texas A&M University Student Rules and the Texas Education Code, all financial obligations to the University must be paid by the end of the semester. Failure to settle all financial obligations will result in withholding a student’s diploma at graduation. Additionally, a block will be placed on the student’s account which will prohibit registration in subsequent semesters and receipt of official transcripts.
Installment Plan

Tuition, most fees, and room and board may be paid in four installments with 25% payable at the time of enrollment in Payment Plan and the remainder payable in equal payments during the semester. Charges that are not eligible for the installment plan must be paid separately from your installment. A one-time $15 service charge will be assessed to each student who chooses to use the installment plan. Students who wish to pay fees in installments must select the installment plan option during registration each semester. For full details on the installment plan and directions how to sign up, go to: http://finance.tamu.edu/sbs/tuition/installments.asp.

One Time Only Fees

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Room Deposit (refundable)</td>
<td>$300.00</td>
</tr>
<tr>
<td>New Student Conference Fee (not refundable)</td>
<td>$100.00</td>
</tr>
<tr>
<td>General Property Deposit (refundable)</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

Housing and Meal Plans

All undergraduate students under the age of 21 and enrolled in more than nine credit hours are required to reside in campus housing (if available) and are required to purchase a 15- or 19-meal plan. Information concerning a request to live off-campus can be obtained at http://www.tamug.edu/reslife/Forms.html. Any student living off campus at the beginning of the semester who adds enough hours to require living on campus must pay for room and board for the entire semester. Residence hall fees are included in the fee schedules at http://fms-galveston.tamu.edu/sbs-galveston/tuition/. In certain cases, single room housing is offered. The fee for that room is the normal rate plus 50%.

Housing

<table>
<thead>
<tr>
<th>On Campus Residence Halls</th>
<th>Fall/Spring</th>
<th>Summer (5 weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oceans, Hullabaloo &amp; Mariner</td>
<td>$2,310.00</td>
<td>$907.37</td>
</tr>
<tr>
<td>Atlantic, Pacific</td>
<td>$2,940.00</td>
<td>$1,154.83</td>
</tr>
<tr>
<td>Albatros and Polaris</td>
<td>$2,625.00</td>
<td>$1,031.10</td>
</tr>
</tbody>
</table>

Note: These fees include state and city tax of 8.25%. The fees for one summer session will be doubled if a student enrolls for both sessions.

Meal Plan Fees

Students requesting to change meal plans during the semester will have 30 days from the first day of classes to make any change. Requests for changes to a meal plan after that time will not be permitted. All changes must be made through the Food Service Office at (409-740-4591).

Fall and Spring

<table>
<thead>
<tr>
<th>Meal Plan Type</th>
<th>Fall/Spring</th>
<th>Summer (5 weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Meal Plan - Mon. - Sun.</td>
<td>$1,727.00 + $142.48 tax = $1,869.48</td>
<td></td>
</tr>
<tr>
<td>15 Meal Plan - Mon. - Sun.</td>
<td>$1,612.00 + $132.99 tax = $1,744.99</td>
<td></td>
</tr>
</tbody>
</table>

Fall and Spring (Optional meal plan)

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 10 meals per week</td>
<td>$1,244.00 + $102.63 tax = $1,346.63</td>
</tr>
<tr>
<td>Any 5 meals per week</td>
<td>$717.00 + $59.15 tax = $776.15</td>
</tr>
</tbody>
</table>

5-Week Summer Session

<table>
<thead>
<tr>
<th>Meal Plan Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Meal Plan - Mon. - Sun.</td>
<td>$576.00 + $47.52 tax = $623.52</td>
</tr>
<tr>
<td>15 Meal Plan - Mon. - Sun.</td>
<td>$527.00 + $43.48 tax = $570.48</td>
</tr>
</tbody>
</table>

5-Week Summer Session (Optional meal plan)

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 10 meals</td>
<td>$355.00 + $29.29 tax = $384.29</td>
</tr>
<tr>
<td>Any 5 meals</td>
<td>$160.00 + $13.20 tax = $173.20</td>
</tr>
</tbody>
</table>

Two optional meal plans are available for off-campus students.

10-Week Summer Session

<table>
<thead>
<tr>
<th>Meal Plan Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Meal Plan - Mon. - Sun.</td>
<td>$1,152.00 + $95.04 tax = $1,247.04</td>
</tr>
<tr>
<td>15 Meal Plan - Mon. - Sun.</td>
<td>$1,055.00 + $87.04 tax = $1,142.04</td>
</tr>
</tbody>
</table>

10-Week Summer Session (Optional meal plan)

<table>
<thead>
<tr>
<th>Meal Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any 10 meals</td>
<td>$711.00 + $58.66 tax = $769.66</td>
</tr>
<tr>
<td>Any 5 meals</td>
<td>$319.00 + $26.32 tax = $345.32</td>
</tr>
</tbody>
</table>
Tuition and Fees: Texas Resident and Non-Texas Resident (Both undergraduate and graduate)

Tuition and fees can be found at http://fms-galveston.tamu.edu/sbs-galveston/, Tuition Information. The student will need to know his/her cohort (his group of students who are paying tuition and fees based on their entry semester into Texas A&M) for determination of his/her tuition and fees.

Tuition and Fees: License Option Cadets (not NROTC)

These students are enrolled in MARB-LO, MARS-LO, MART or MARR curriculum. All Cadets enrolled in License Option curricula pay a special tuition rate regardless of their state residency status (in-state or out-of-state).

Tuition and fees can be found at http://fms-galveston.tamu.edu/sbs-galveston/. The student will need his cohort for determination of his Tuition and Fees. Cadets who are NROTC, Drill and Ceremonies or International are not eligible for this special License Option tuition and pay normal Texas Resident or Non-Resident as applicable.

Summer Cruise – Cadets may sail on the Texas A&M Maritime Academy training ship (General Rudder) or they may sail aboard another maritime academy’s training ship, all depending on capacity and timing issues. There may be additional costs associated with travel to the ports of departure and arrival.

Cadets in the License Option Program must take a total of three cruises within four summers. In order to obtain federal financial aid, students must enroll in a minimum of six semester credit hours during the summer term. Cadets may meet this requirement by completing two additional semester credit hours while on cruise or by completing an additional course on campus. Either of these options will result in additional tuition expenses.

The Summer Cruise expense aboard the Training Ship General Rudder includes a cruise fee, room and meal plan. Summer cruise fees for students sailing with alternate schools will incur fees as charged by those schools (estimated to be between $7,500 to $9,000). The Summer Cruise meal plan expense includes state and city tax of 8.25%. In addition, summer cruise expenses may be increased to cover travel to and from the ports.

Other Expenses – This may include uniforms with an initial outlay of $1500, special training such as Fire Fighting School and incidentals.

In order to receive federal financial aid, students must enroll in a minimum of six semester credit hours during the summer term. Cadets may meet this requirement by completing an additional two semester credit hours while on cruise or by completing an additional course on campus. Either of these options will result in additional tuition expenses.

Students who are dismissed or withdraw from a license-option curriculum after the semester begins will have fees adjusted to the appropriate resident or nonresident rate retroactive to the beginning of the semester.

License-option students who are granted a leave of absence for the summer and who enroll in the onshore summer program at the Mitchell Campus instead of the summer training cruise will pay license-option fees as appropriate for that period. License-option students must complete all three cruises within four summers.

Late Fees and Penalties

Penalties include:
- $25 late payment penalty for failure to make payment on the scheduled due date.
- $100 late registration/re-registration penalty for registration/re-registration between the 1st and 12th class days.
- $200 late registration penalty for registration after the census day (12th class day).
- $50 late class-add penalty for adding a course after the census day (12th class day) when a net result of the change is an increase in the number of credit hours.
- $50 reinstatement fee.

These penalties will apply to all students, including those who are dropped for nonpayment and are required to reregister for classes.

Student Financial Responsibility

By registering for classes, students agree to pay all tuition and required fees associated with their registration, optional services and other fees, whether paying in full or utilizing the installment payment option. Failure to pay tuition, fees and other charges may result in penalties, late registration fees and/or possible cancellation. If amounts become past due, the University reserves the right to report the account to the Credit Bureau. This will also initiate internal collection efforts and could cause the University to employ an outside collection agency to recover the debt. If any collection efforts must be made, the student will be required to pay all collection costs, including collection agency fees, legal fees and other costs incurred in collecting the amounts due. Additionally, the student's account will be blocked from registering for the next semester and from obtaining a transcript.
Cancelling Registration

Once students have registered for classes, they must select one course of action from the following to remain in good standing with the University:

- pay all amounts due by the specified due date;
- use the online registration to drop all classes prior to the first day of classes; or
- contact the Enrollment Services Office to begin the withdrawal process from the University after the first day of classes.

Following this procedure is especially important for students who have been awarded scholarships or financial aid since the aid may automatically pay tuition and fees and cause the registration to be held even though the student has decided not to attend. Failure to request cancellation of an unwanted registration may result in grades of F or I in all courses for the semester. The student will be required to reimburse the University for scholarships and other financial aid applied to his or her account and will be held responsible for paying all fees for the semester, regardless of whether he or she attended classes.

Students Dropped for Non-Payment: Fall and Spring Terms

Students that have not paid their tuition and fees in full or have not paid their first installment payment by the due date will be assessed a $100 late registration fee and students must make the required payment for their classes to be restored. Students that have not paid their tuition and fees in full or have not paid their first installment payment by the 20th class day will be “hard” dropped from their classes. At this point in time, students may no longer attend classes in the current term.

Students Dropped for Non-Payment: Summer Terms

Students that have not paid their tuition in full by the due date will be assessed a $100 late registration fee and students must make the required payment for their classes to be restored. Students that have not paid their tuition and fees in full by the 15th class day will be “hard” dropped from their classes. At this point in time, students may no longer attend classes in the current term.

Emergency Tuition and Fee Loans:

Emergency tuition and fees loans are available to help students get through the crunch at fee payment time. Students can borrow up to the amount of their tuition and fees for a maximum term of 90 days in the Fall and Spring semester and 30 days in the summer semester. The loan proceeds are applied directly to the student's account to cover current due charges. Students that anticipate their financial aid or some other third party payment may be delayed are encouraged to pursue an emergency tuition and fees loan so they will not get dropped from their classes or incur additional fees. Students may apply for this loan at: https://financialaid.tamu.edu/stlapp/default.asp.

Short term loans are available at Howdy.tamu.edu and are to pay optional fees, such as residence hall fees, meal plans, parking, etc. They can be repaid up to 12 months. To qualify you must be registered for 6 hours in the fall or spring semester and 3 hours in the summer term and be clear of all past due loans and blocks.

Unpaid Check

If a check or ACH payment accepted by Financial Management Services, the bookstore or any other campus department is returned unpaid by the bank on which it is drawn, a penalty of $30 will be assessed. The returned check or ACH payment and the penalty fee must be paid with cash, cashier's check or money order. If not redeemed, the student may be dropped from the University. Student accounts will be blocked for future registration and transcripts. The student is eligible for reinstatement after payment of penalties, a $50 reinstatement fee and redemption of the check or ACH payment. If Financial Management Services receives three returned checks or ACH payments from one student, the University will no longer accept this payment type for the student.

Mandatory Fees

General Property Deposit

Every student, unless registered in absentia, must make a $100 property deposit to protect the University from damage to or loss of university property. Charges will be billed directly to the student or collected by the department upon reissuance of supplies or property. Failure to pay the charges promptly will cause the student to be barred from re-admission and receiving an official transcript from the University. If a student withdraws from the University without paying the charges, the deposit will be held for 30 days after the close of the semester or a student's withdrawal, so that all charges and fines may be totaled from the various departments. This deposit, less outstanding charges, will be returned upon request to the student graduating or withdrawing from school. Deposits not requested within four years from date of last attendance will be forfeited into a student deposit scholarship account.
Mail Service Fee

Limited availability exists for students residing in non-university owned or operated housing to rent a campus mailbox. The fee is $20 per semester and $20 per ten week summer term. Inquiries should be directed to the Bookstore (409-740-4488). Students residing in university owned or operated housing have mail services included as part of the University’s room charge.

Graduate New Student Conference Fee

The New Graduate Student Conference fee is required of all new graduate students enrolling in the fall or spring semesters and selected summer terms at the rate of $50 per student. This fee supports the provision of advanced materials to accepted students and the activities and food during the orientation.

New Student Conference Fee

The New Student Conference fee is required of all new freshmen and transfer students enrolling in fall or spring semesters and selected summer terms at the rate of $100 per student. This fee supports the provision of advanced materials to accepted students, the conduct of new student conferences (including some meals) and student activities.

Housing Deposit

A deposit of $300 is required as part of a completed housing application. Exact stipulations and details regarding the use and return of that deposit are listed within the contract signed with the application.

University Authorized Tuition

This variable fee is assessed to compensate for occupancy, services, use and/or availability of all or any of the property, buildings, structures, activities, operations and other facilities of the campus.

Supplementary Fee for Courses Attempted More than Twice

A course that is repeated by a student more than twice at a public institution of higher education in Texas may not be reported for state funding. As a result, the institution must either pass the non-funded portion to all students, or charge a supplementary fee to the student who is repeating the course. Texas A&M has chosen to assess a supplementary fee to those students repeating a course more than twice. A student attempting certain courses more than twice at Texas A&M University will be subject to a supplementary fee of $125 per semester credit hour ($375 for a 3 hour course) for the repeated course, in addition to tuition and required fees associated with the course. The general criteria for determining which courses are subject to the supplementary fee are:

- A course is subject to the fee if a student has completed it twice at Texas A&M University with a grade of A, B, C, D, F, F* (academic dishonesty), S (satisfactory), U (unsatisfactory), I (incomplete), Q (authorized drop after the add/drop period), F# (Freshmen Grade Exclusion) or X (no grade submitted).
- Courses identified by the University as repeatable for credit are not subject to the fee. A schedule of repeated courses can be found at admissions.tamu.edu/registrar/general/threepeat.aspx.
- Courses dropped with no record (NR), no grade (NG) and withdrawals (W) are not counted as repeated courses.

Students will be notified at the time they register for a course that it has been taken twice at Texas A&M University and is subject to the supplementary fee.

University Advancement Fee

The variable University Advancement Fee is a required fee charged to all Texas A&M University students. The Advancement fee funds services such as advising, technology, library and administrative services such as ID services, utilities, access to discounted software and many services provided through Student Services.

Fees for other Services

Academic Enhancement Fee for the Texas Success Initiative

This $50 per course fee will be used to provide tutoring, classroom materials and textbooks to students required to take academic enhancement developmental courses in math, reading and/or writing (for CAEX or MATH 102 courses) in compliance with Texas Success Initiative regulations.

Application Fee

Students who submit an application for undergraduate studies pay a $75 fee. Students who submit an application for graduate studies pay a $50 fee. International students pay a $90 application fee.

Cadet Drug Test Fee

The Cadet Drug Test Fee is $35 per semester and is required for all license option students.
Career Center Fee
This $35 fee is required of students in the semester they register for on-campus interviews to support full-time and internship placement services. This fee is optional if the student desires to access career services through Texas A&M University in College Station.

Commercial Cruise Fee
A fee of $600 will be charged for all license option students sailing on a commercial cruise.

Distance Education Fee
$50 per semester credit hour is assessed to students taking courses using distance education resources.

Field Trip Fees
A field trip fee ranging from $15 to $5,740 may be charged for courses that include field trips.

Graduation Fee
A non-refundable fee of $47.50 per degree sought is assessed the semester a student applies for graduation. This must be paid within the first 15 class days of the student’s final semester. Late payment of the Graduation Fee will result in a $50 late charge.

Independent Study Abroad Fee
This fee of $100 is to cover services provided by the TAMU Study Abroad Office.

International Student Health Insurance
International students (students who are not U.S. Citizens or Lawful Permanent Residents of the United States) enrolled at Texas A&M are required to have health insurance. International students will be automatically enrolled in and charged for the System Student Health Insurance Plan (SSHIP) unless they apply for and are granted a waiver. Individually-purchased plans from vendors other than the Texas A&M University System provider will not be eligible for a waiver of automatic enrollment in the SSHIP. This is to ensure that medical treatment will be available in the event of injury or illness during enrollment at the University. This requirement includes students enrolled in extensive English language programs. Full-time English Language Institute (ELI) students should contact ELI for information. All other international students can receive more detailed information about this requirement by visiting http://iss.tamu.edu/insurance/insurance.asp. Specific questions may be directed to International Student Services by emailing healthinsurance@tamu.edu.

International Student Service Fee
International students who are not sponsored are assessed a $46 fee each semester to defray administrative support costs.

Laboratory Fees
A laboratory fee ranging from $8 to $30 is charged for each laboratory course each semester.

Parking Permit
All students parking an automobile or motorcycle on the campus pay a fee of $175 for the academic year (Fall, Spring, Summer). By request, prorated refunds can be issued for terms not used.

Sailing Course Fee
A $130 fee is charged only to students registered in P.E. sailing courses to cover the costs of maintaining the boats, fuel for the instructor’s boat, and safety equipment.

Scuba Tank Rental Fee
A $175 will be charged to students enrolled in a scuba diving course who require the University to supply tanks for the course. This fee is used to maintain tanks, regulators, and compressors.

Testing Administrative Fee
A $50 per test fee will be used to pay for personnel to proctor credit-by-exams and TSI tests and to pay shipping costs to send tests to testing centers.

Texas A&M Maritime Academy O-Week Fee
The Texas A&M Maritime Academy O-Week Fee is $38 and covers equipment and supplies needed during the Corps of Cadets O-Week. Meals for O-Week will be added to the semester bill following O-Week.
Other Expenses

Textbooks and Supplies: The cost of textbooks and supplies will vary with the quality of items purchased and with the course of study pursued. Students can expect to pay about $800 for each fall and spring semester. Expenses for the summer term should amount to approximately one-half of the above estimates.

License Option Cadet Expenses: License-option students must purchase uniforms with initial outfitting estimated at $1,500. Other items such as caps, belt buckles, name tags may be required to be purchased from the TAMUG Bookstore.

Tickets to Texas A&M University home games may also be purchased at registration. Refunds are not allowed for individual games or games missed.

The University operates a bookstore which supplies textbooks, stationery, drawing instruments, toiletries and other supplies. All merchandise is sold at retail prices prevailing in the area. Major credit cards are accepted in the bookstore.

Refunds and Adjustments

Withdrawal from the University

Once the University has accepted a fee payment, a student is considered officially enrolled unless otherwise restricted from enrolling. Stopping payment on a check for fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal. A $30 unpaid check fee will be applicable in this instance. Students wishing to withdraw should contact the Office of Enrollment Services. Failure to follow procedures for withdrawing from the University may result in financial penalties and difficulty with future enrollment in the University.

International students must contact the International Student Services Office before withdrawing to determine if doing so will affect their visa status.

Refunds of fees shall be made to students officially withdrawing according to the following schedule: Tuition, University Authorized Tuition, Designated Tuition, Mandatory Fees, Differential Tuition, Laboratory Fees, Residence Hall Rent and Meal Plans:

| Fall or Spring Semester or a 10-week Summer Term: |  
|-----------------------------------------------|-------------------|
| Prior to the first class day                  | 100 percent       |
| During the first five class days              | 80 percent        |
| During the second five class days             | 70 percent        |
| During the third five class days              | 50 percent        |
| During the fourth five class days             | 25 percent        |
| After the fourth five class days              | None              |

| Five-week Summer Term or less                |  
|----------------------------------------------|-------------------|
| Prior to the first class day                 | 100 percent       |
| During the first class day                   | 80 percent        |
| During the second class day                  | 50 percent        |
| After the second class day                   | None              |

Meal Plan Refunds

Meal fees are refundable in full prior to the first day of classes, after which time refunds will be made on a percentage basis according to the University’s refund schedule. In case of a consecutive absence of 10 or more days due to illness of the student or member of his or her family or for some other unavoidable cause, a pro-rated refund will be made, computed on a daily basis.

Financial Aid Recipients Refunds

Students receiving financial aid may owe some portion of any refund back to the appropriate federal or state programs.

Fee Adjustments for Courses Added and Dropped

A student may drop courses during the first 5 class days of a fall or spring semester or 4 days of a summer semester. For fall or spring semesters, students may also drop classes with special permission of the dean/department head between the 6th and 12th class days. Full refunds will be given for courses dropped during these periods. For a summer term, a student may add classes during the first 4 days of a summer semester. All fees must be received in Financial Management Services on the day the course is added. Students may drop classes during the 1st through 5th class day with full refunds. Refunds will not be issued for classes dropped after the 5th class day. Remember, to be eligible for drop refunds, you must remain enrolled for the semester. Refunds will not be issued for classes dropped after the 12th class day. As of the first day of the semester, students may not drop all of their classes through the drop/add process because that would constitute withdrawal from the University. Students must go through the official withdrawal process to drop all courses and withdraw from the University. To withdraw, contact the Office of Enrollment Services.
A student may add courses during the first 5 days of a fall or spring semester. You must pay the additional tuition and fees immediately; otherwise your registration will be subject to cancellation.

Waivers and Exemptions

Students are responsible for applying for the waiver and/or exemption, and ensuring the waiver and/or exemption has been applied towards his/her tuition and fees for the current semester. All waivers and exemptions must be processed and entered onto the student’s account each fall/spring by the 12th class day and 4th class day during the summer semesters. Students are responsible for payment of tuition and fees not covered under the waiver and/or exemption, and are subject to late payment penalties and late registration charges if tuition and fees are not paid. Students who have waivers and/or exemptions will be verified for eligibility per semester. Those students who are in Excess Credit Hours status or do not have satisfactory academic progress will not be eligible for the waiver or exemption.

Students registering concurrently at two Texas public institutions of higher education are subject to the following tuition procedure:

1. A student must register at the institution with the lower minimum tuition and pay the full tuition charge.

2. Generally, only the hourly rate is paid at the second institution. However, if the minimum amount is less at the first institution, then the student must pay the difference in the two minimums to the second institution, but not less than the hourly rate.

Student Fiscal Appeals

If a student finds themselves in an issue related to the application of University Student Fiscal Policy, such as excess hours, please access the information under [http://fms-galveston.tamu.edu/sbs-galveston](http://fms-galveston.tamu.edu/sbs-galveston) for an explanation of the Student Fiscal Appeal Process and an application for appeal.

Fee Schedules for Special Circumstances

DE (Distance Education Instruction): This group includes traditional off-campus classes, all university centers and telecommunications, video and other nontraditional Distance Education Instruction delivery models.

IA (In Absentia): The traditional student who is performing individual research or completing degree requirements that do not require classroom instruction including the commercial cruises.

OC (Off-Campus): Courses offered in person at an off-campus location or courses comprised solely of field trips. Students enrolled in these courses do not have physical access to campus resources.

SA (Study Abroad): Students participating in Texas A&M University at Galveston Study Abroad programs.

GG (Galveston Graduate Students): Texas A&M University graduate students who are enrolled at College Station, but who are taking courses exclusively at Galveston.

<table>
<thead>
<tr>
<th>Required Tuition and Fees</th>
<th>DE</th>
<th>IA</th>
<th>OC</th>
<th>SA</th>
<th>GG</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Minimum Tuition</td>
<td>Yes</td>
<td>Yes</td>
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FINANCIAL AID AND SCHOLARSHIPS

The purpose of student financial aid at TAMUG is to assist students in meeting the reasonable costs of their education. Financial aid is available to eligible U.S. citizens and eligible non-citizens who are enrolled in degree seeking programs making satisfactory academic progress toward a degree.

Financial aid may include federal and state grants, scholarships, work opportunities, and student loans. Students submitting a complete application will be considered for all types of need-based assistance.

To apply for financial aid, please submit the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. Use Title IV Code 003632, Texas A&M University, College Station, TX.

If your application is selected for Verification, you will be asked to substantiate the information you reported on the FAFSA. This correspondence should be sent to:

Texas A&M University
Financial Aid-Galveston Processing
P.O. Box 40005
College Station, TX 77842
Fax: 979.847.9061

Alternatively, these documents may be submitted online at Howdy.tamu.edu under the My Finances tab, within the Financial Aid Portal.

General Information

The Office of Financial Aid at Texas A&M University at Galveston follows the same general policies and procedures as Texas A&M University. A complete general listing may be found at http://financialaid.tamu.edu/. Information specific to TAMUG may be found at www.tamug.edu/finaid. For information, call 409-740-4500 or email 4finaid@tamug.edu.

General Priority

Texas A&M University’s packaging philosophy for need-based financial aid is to provide the greatest amount of gift aid to those students with the highest demonstrated need and to keep loan liability to a minimum. Financial aid is awarded on a first-come, first-served basis with a published priority date of March 1st prior to the following summer or fall semester and October 1st for the following spring semester for which the student is seeking aid.

Costs of Attendance

TAMUG uses average costs of attendance in determining the financial need budget. These costs are posted on all financial aid award letters. These costs include tuition and fees (30 credit hours per year), room and board, books and supplies, personal expenses, transportation and loan fees (if applicable). Additional costs may be added for child care or disability-related expenses if appropriate supporting documentation is provided. There are three major categories of student budgets: Texas resident, non-Texas resident, and license-option students (based on 12 months and includes summer cruise).

Financial Aid Available

Financial aid has two forms: gift aid and self help. Gift aid is considered “free money” and the student is not required to repay. Self help aid includes loans and student employment. Student loans require repayment after a student becomes enrolled less than half time or graduates. Financial aid in the form of student employment requires the student to earn funding by working on campus.

**Gift Aid consists of:**
- Grants (Federal, State, Institutional)
- Scholarships
- Waivers

**Self Help Aid consists of:**
- Loans (Federal, State, Institutional, Alternative)
- Student Employment (Work Study, Part-time Employment, Internships, Assistantships)
Gift Aid

**Grant Programs:** Grants are awarded based on financial need and do not have to be repaid. TAMUG participates in these programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, TEXAS Grant and Texas Public Education Grant.

- The Federal Pell Grant is available to undergraduate students who have not received a baccalaureate degree and have demonstrated financial need as determined by the FAFSA. The Federal Pell Grant provides a foundation of financial assistance to which assistance from other sources may be added.
- The Federal Supplemental Educational Opportunity Grant (FSEOG) and the Texas Public Education Grant (TPEG) are available to students, provided the results of their financial aid application show evidence of financial need and the availability of funds. These funds are awarded on a first-come, first-served basis. The TEXAS grant (Towards EXcellence, Access and Success) is available to Texas residents who have financial need according to the FAFSA and have completed the recommended or distinguished curriculum from an accredited public or private high school; it is also subject to the availability of funds.

**Scholarships:** Scholarships are generally based on academic achievement and leadership. A TAMUG Scholarship and Awards Committee evaluates applicants and makes awards in the spring for the following academic year. The Committee uses the scholarship application, which is part of the admission application, for freshman awards.

A limited number of non-resident students awarded a competitive TAMUG scholarship valued at $1,000 or more may be eligible to pay resident tuition for the duration of the academic year. All students are encouraged to apply for scholarships offered in their hometowns or from national sources. Information regarding such sources is available from high school counselors and reference materials in public libraries.

Self Help

**Part-Time Student Employment:** All students who are making satisfactory academic progress are eligible to work on campus without regard to financial need. The Human Resources Office coordinates on-campus employment. Interested students may seek on-campus jobs with the Human Resources Office at:

http://www.tamug.edu/hrd/Student%20Employment/Index.html

Student employment is limited to 20 hours per week, there are no fringe benefits, and students must maintain a 2.0 GPR. A limited number of Federal and Texas Work-Study awards are made each year through the Office of Financial Aid. Students awarded from either source still must seek their positions through the regular student employment process.

**Student Loan Programs:** TAMUG participates in these loan programs: Federal Direct Subsidized and Unsubsidized Student Loans, the Federal Perkins Loan, the Federal PLUS Loan and the Grad PLUS loans. All loans require an application and a promissory note. Credit reviews will be performed on Federal Direct PLUS loans. New borrowers are required to complete entrance loan counseling online before receiving the first disbursement of any loan. Students who have borrowed money through federal or state student loan programs are required to receive exit loan counseling when they graduate, withdraw, or drop below half-time enrollment.

- The Federal Direct Loan Programs are available to students who have submitted a FAFSA. Students will be notified of their eligibility for the Direct Loan program(s) through a financial aid offer.
- The Texas B-On-Time Loan program is available to Texas residents having completed the recommended or distinguished curriculum from an accredited public high school. Application information and/or promissory notes will be furnished with the financial aid offer, if applicable, and as funds are available.
- Students and parents seeking the Parent Loan for Undergraduate Students (PLUS) may obtain information from the financial aid website http://www.tamug.edu/finaid/. This program requires submission of the FAFSA.
- Graduate students may apply for the Graduate PLUS loan to assist with educational costs. This program requires submission of the FAFSA.
- Short-term loans are available to provide assistance to students who experience temporary financial difficulties with education-related expenses. This program is not meant to provide long-term assistance or to replace other assistance available through financial aid. Students must be degree seeking and enrolled at least half-time to be eligible for short-term loans. To apply, visit Howdy.tamu.edu under the My Finances tab.
- The Emergency Tuition Fee loan program is available to help students pay their TAMUG tuition and required fees. The loan is applied directly to the student’s tuition and fee account. To apply, visit Howdy.tamu.edu under the My Finances tab.
**Disbursement of Student Aid Funds:** Student employees are paid biweekly. Upon completion of all associated requirements, federal, state and institutional financial aid disburses 10 days prior to the start of each term. Outside scholarship checks must indicate the recipient name with UIN and must be made payable to TAMUG. These will be credited to the student’s account. These checks must be sent to:

Texas A&M University  
Financial Aid-Galveston Processing  
P.O. Box 40005  
College Station, TX 77842

Student loan and parent loan (PLUS) proceeds are available for EFT. EFT is a system of Electronic Fund Transfer, which credits the loan funds to the student’s account. This eliminates standing in line for loan checks.

Veterans’ benefits may be added to the student’s billing account or may be paid directly to the student, depending on the benefit program.

Students should come to campus prepared to pay for deposits, books, supplies, sundries, and Cadet uniforms (if applicable). Payment arrangements for tuition and fees should also be made in advance.

**Scholarship Recipients and Non-Resident Tuition Waivers**

A student who is awarded a competitive University scholarship of at least $1,000 for the academic year or summer for which the student is enrolled and who is either a non-resident or a citizen of a country other than the United States of America may be entitled to pay the fees and charges required of Texas residents without regard to the length of time the student has resided in Texas. This scholarship must be awarded by a scholarship committee officially recognized by the Texas A&M University administration, and each waiver must be approved.

**Satisfactory Academic Progress Policy**

The purpose of the Satisfactory Academic Progress (SAP) Policy for financial aid is to ensure that students benefitting from financial assistance make reasonable and consistent progress toward a degree. TAMUG’s policy is consistent with U. S. Department of Education and Texas Higher Education Coordinating Board guidelines. The policy measures both qualitative and quantitative progress and is the applicable minimum standard for all types of financial assistance awarded by TAMUG.

The Office of Financial Aid must monitor the progress of each student toward the completion of a certificate or degree in order to meet federal and state guidelines governing the administration of student financial assistance. Students who fall behind in their coursework, or fail to achieve minimum standards for grade point ratio, completion of classes and number of credit hours obtained, may lose their eligibility for all types of federal, state, and university aid administered by the Office of Financial Aid.

There are three components to SAP. Failure to comply with any component may result in a loss of aid eligibility. The three components are as follows:

1. **Minimum Grade Point Ratio (GPR) as determined by the Office of Financial Aid:**
   - Undergraduates is 2.0.
   - Graduate students is 3.0.

2. **Deficit Hours:**

   While students are expected to enroll full-time to be eligible for financial aid, each undergraduate student must complete at least 75% of all credit hours attempted, and each graduate student must complete at least 67%. This percentage includes all credit hours attempted at Texas A&M University, regardless of whether or not financial aid was received. Grades of W, F, I, U, Q, X, NG, repeated courses, and grade exclusions are not considered to be adequate grades for completion.

3. **Excessive Hours:**

   Undergraduate students are eligible to receive financial assistance for a limited period of time while pursuing a degree. Our policy for Excessive Hours is based on the minimal credit hours an undergraduate student must have in order to be eligible to receive a degree. Therefore, undergraduate students must not exceed 160 attempted credit hours in order to remain eligible for financial aid. Graduate students must receive their degree within 150% of the minimum required hours for their degree.
Withdrawing from the University-Financial Aid

Federal law specifies how Texas A&M University must determine the amount of financial aid program assistance that a student earns if he or she withdraws. This law requires that, when a student withdraws during a semester, the amount of financial aid program assistance that the student has earned up to that point is determined by a specific formula. If a student received (or Texas A&M University received on the student’s behalf) less assistance than the amount the student earned, the student will be able to receive those additional funds. If the student, or the parent on the student’s behalf, received more assistance than the student earned, the excess funds must be returned.

The amount of assistance that a student earns is determined on a pro-rated basis. That is, if the student completed 30 percent of the semester, the student earned 30 percent of the assistance he or she was scheduled to receive. Once the student has completed more than 60 percent of the semester, he or she is considered to have earned all of the assistance disbursed to him or her (adapted from the U.S. Department of Education’s publication “The Student Guide”).

The specific formula takes into consideration the average institutional costs used to award students financial assistance. For example, the standard cost of attendance at Texas A&M University at Galveston is based on 15 credit hours per semester for undergraduate students and 9 credit hours for graduate students. Therefore, if a student was registered for fewer credit hours a semester, he or she may be required to return the additional funds disbursed to him or her.

Students should also be aware that as a recipient of financial assistance compliance of the Satisfactory Academic Progress Policy must occur. By withdrawing, a student may not be eligible for financial assistance in the future from Texas A&M University because he or she did not complete a specified number of credit hours for which aid was disbursed. Information regarding this policy can be found on the Texas A&M University financial aid website at [http://financialaid.tamu.edu/](http://financialaid.tamu.edu/).
STUDENT SERVICES

Office of Academic Enhancement

The Office of Academic Enhancement provides support services to maximize the academic experience of all Texas A&M University at Galveston students. Programs administered by the Office of Academic Enhancement include tutoring, supplemental instruction, peer assisted study sessions, developmental education, academic curriculum advising, advising assessment (credit by exam, Math Placement exam, Texas Success Initiative assessment), learning communities, The Last Lecture and a summer provisional admission program (SAIL). Programs are designed to provide support to maximize interactions between students and faculty. To learn more about the programs administered by the Office of Academic Enhancement, please visit our web site at www.tamug.edu/acen.

Veterans’ Benefits

The Office of Financial Aid files claims for Veterans’ Benefits by verifying student enrollment at TAMUG. Students are asked to submit the following documents to validate their claim: copy of DD Form 214 showing an honorable discharge from service, a degree plan indicating all courses necessary to complete the degree program, a VA certificate of eligibility and to indicate a transfer of eligibility. Other documentation may be required. Adjudication may take four to six weeks; therefore, VA education beneficiaries should be prepared to pay initial costs of enrollment when entering TAMUG.

VA education program beneficiaries are held to standards of progress and conduct congruent with the Texas A&M University at Galveston policy concerning scholastic deficiency and scholastic probation. For University policy regarding scholastic deficiency and scholastic probation, see Student Rules at http://www.tamug.edu/studentlife/.

Inquiries regarding Veterans’ Benefits may be addressed to Office of Financial Aid, Texas A&M University at Galveston, P.O. Box 1675, Galveston, TX 77553-1675. Phone: 409-740-4500. Email Veterans@tamug.edu.

Health Services

Medical Clinic: Texas A&M University at Galveston contracts with a local community clinic for health services for enrolled undergraduate students. Terms of the contract may vary from year to year, but generally office visits to the doctor are free of charge. Medications, inoculations, x-rays, physicals, and other services provided at the clinic are available at the student’s expense. Hospitalization and emergency room visits are full-charge at the student’s expense. Educational pamphlets concerning HIV/AIDS, meningitis and other health concerns are available to students from the Counseling Office.

Group Insurance: Since there are numerous health needs and costs which are not provided or paid for by the Campus Health Service, students are strongly encouraged to maintain medical insurance. A group plan is available to all students in the Texas A&M University System. Information about this program will be distributed during new student orientation and are available from the student counseling office. Students and parents should give careful consideration prior to dropping any current health insurance.

Summer Cruises: All services provided on board are free of charge. Should a student require hospitalization ashore or evacuation, the student will be responsible for all costs incurred because of such hospitalization or evacuation.

Student Counseling

The Office of Student Counseling provides free and confidential counseling assistance to students. Counseling services are designed to help students improve personal, academic and professional skills related to academic success. The counseling staff helps students meet these needs by providing short-term individual counseling sessions, seminars, workshops and small-group experiences. The following services and resources are available to TAMUG students: Individual counseling, academic skills training, career testing and counseling, community referrals drug/alcohol abuse prevention education. Computers, academic skill enhancement software, videos, tutor referrals and written information are available to students wanting academic and or personal assistance. The function of the Counseling Office is to provide the students of this college with wellness and counseling services aimed at maximizing the personal growth and development of its members. These services include a wide variety of preventive, curative, educational, and crisis management activities.
Our counseling philosophy is built on the assumption that counseling must address the whole person as a physical, rational, emotional, sexual, social, and spiritual being. Accordingly, we attempt to offer a variety of services relevant to an extended range of student concerns. Our clients are encouraged to grow in knowledge and understanding both generally and specifically regarding their presenting and underlying issues. As they pursue wholeness our aim is that they will gain an appreciation of personal worth and potential as individuals. We strive to help students:

1) Develop a more integrated sense of self
2) Work towards individual meaning and purpose for their lives
3) Develop respectful and enduring relationships with others
4) Evaluate their personal and career oriented strengths and weaknesses

These goals are sought in an atmosphere that is confidential as well as comfortable for all students regardless of race, gender, ethnic background, age, citizenship, disability or physical status.

Inquiries or appointments regarding counseling may be addressed to the Office of Student Counseling, P.O. Box 1675, Galveston, TX 77553-1675, call 409-740-4736.

Career Planning and Placement

The Office of Career Planning and Placement provides career development and professional employment assistance to alumni and currently enrolled students. The Office provides individual and group career counseling; workshops on resume preparation, interviewing skills, and job search techniques; and a wide variety of vocational testing and interest assessments.

The Office maintains a career resource room containing company and career information, as well as career development materials. Companies and organizations post job vacancy notices on a web-based job board and in the career resource room and visit the campus throughout the year to interview graduating students for full-time positions. Students and alumni may post their resumes on the job board and participate in the resume referral service. In addition, the Office hosts an annual Career Fair targeted to all students and alumni, providing an outstanding opportunity for career exploration and networking with prospective employers.

Graduate school preparation software including LSAT, GRE and GMAT is available for upperclassmen.

Students who wish to use the services provided by the Office of Career Planning and Placement should register with the office as early as their sophomore year and acquaint themselves with the available resources. Before participating in on-campus interviews, students are required to submit a professional resume. Appointments are required for individual counseling. All other services are available during regular office hours.

For further information contact the Office of Career Planning and Placement, TAMUG, P.O. Box 1675, Galveston, TX 77553-1675.

International Student Services

The Office of Student Counseling serves as the liaison with the International Student Services Office at Texas A&M University in College Station. Personal counseling, financial planning, liaison with embassies and consulates, legal referrals, academic referrals, immigration matters, orientation programs, and advisement to groups, are among the services offered.

For more information regarding International Student Services, contact the Office of Student Counseling, P.O. Box 1675, Galveston, TX 77553-1675 or call 409-740-4587.

Disabled Student Services

The Office of Student Counseling provides services to students with documented disabilities. The Office offers information on disabilities, campus services, and related resources. Persons with disabilities are encouraged to apply for services early and to request a meeting to discuss their individual needs prior to registration. Accommodations provided to students are based on individual need. Information regarding disabilities can be obtained through the Office of Student Counseling, P.O. Box 1675, Galveston, TX 77553-1675, call 409-740-4736.
STUDENT LIFE

Housing

The Office of Student Life coordinates on-campus housing in modern student residence halls. Rooms are double occupancy and furnished with beds, desks, chairs, wardrobes or closets, and dressers. Students are expected to furnish pillows, blankets, shower curtains, linens, and cleaning supplies. With limited exceptions, all students are required to live in campus housing and participate in the board plan if campus housing is available. Approximately 40 percent of the undergraduate students are housed on campus, and returning students are given priority in granting permission to live off campus. Campus residents accepting housing in the fall semester are required to sign a nine-month contract and are not permitted to move off campus for the spring semester. An on-line application for campus housing, which is separate from the application for admission to the University, is available from the Office of Student Life website at http://www.tamug.edu/reslife/index.html. Rooms are assigned in accordance with the date on which the housing application and room deposit are received in Financial Management Services. Housing applications may be forwarded prior to acceptance to the University, but housing assignments will be contingent upon admission to the University.

In certain cases, single room housing is offered. The fee for that room is the normal rate plus 50% (Oceans/Hullabaloo and Mariner are $3,300 per semester, Atlantic and Pacific are $4,200 per semester and Pelican Island is $3,250).

A waiver for the $300 housing deposit may be submitted. To do so, the student should submit the housing application with an attached letter stating reasons for the waiver request. In order to be considered, the student must have a FAFSA submitted to TAMUG. The waiver request can be emailed to Reslife@tamug.edu or mailed to TAMUG Residence Life, P.O. Box 1675, Galveston, TX, 77553-1675.

It is recommended that housing applications be submitted early. In the event that on-campus housing is not available, information concerning off-campus housing will be provided upon request. Since license-option students are required to live on campus, students will be able to pursue a license option only if campus housing is available for them. A failure to receive campus housing does not preclude students from enrolling in the degree program of their choice but simply restricts participation in license-option programs until campus housing is available. License-option students are housed separately from non-license-option students. Questions concerning license-option housing should be directed to the Office of Student Life.

Student Activities

A wide variety of student activities are coordinated through the Office of Student Life in the Seibel Building. Adjacent to the Seibel Building are the P. E. facility, swimming pool, tennis courts, and other outdoor recreational facilities.

Clubs on campus include the American Society of Mechanical Engineers, the Animal Husbandry Association, Gulf Coast Aggie Fishermen at Galveston, the Sail Club, the Dive Club, the Propeller Club, the Society of Naval Architects and Mechanical Engineers, the Circle K Service Organization, the Residence Hall Association, the Student Veterans Association, several leadership organizations and many others.

The student government is the Student Government Association (SGA). The SGA serves as a direct link to the administration regarding student life. The SGA includes the Senate, the Executive Branch and the Student Judicial Board. Members are elected each year. Students also publish a newspaper (The Nautilus) and a literary publication (Seaspray).

The recreational sports program provides each student with the opportunity to participate in regularly organized activities. Co-rec teams are organized in flag football, soccer, water polo, racquetball, tennis, basketball, softball, dodge ball, kickball, ultimate Frisbee, sand and indoor volleyball, indoor soccer and a golf tournament. The Campus Sail Team and Rowing Club compete in intercollegiate competition and are varsity sports.

Multicultural Services

The Department of Multicultural Services works with other programs on campus to support the cultural, educational, social and personal development of all students attending TAMUG. Departmental services include personal advising; a resource library including multicultural books, articles and video/audio tapes; and tutoring and mentoring services. Computers and skill enhancement software are also provided for incoming students wanting to review basic chemistry and calculus. Multicultural Services is also responsible for the Culture Club which is open to all persons seeking to gain valuable experience in promoting diversity through multicultural programming. For more information, call the Office of Student Life at 409-740-4582.

Hazing

Anyone who participates in hazing is in violation of University rules as well as state law. Violators may be subject to University disciplinary action in addition to state criminal penalties. Hazing means any intentional, knowing, or reckless act occurring on or off the campus by one person, alone or acting with others, directed against a student that endangers the mental or physical health
or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are (or include) students at the University. A complete definition of hazing is available in the Office of Student Life.

University Police

The University Police are responsible for the protection of persons and property of Texas A&M University, and for the enforcement of the laws of the State of Texas and the rules and regulations of Texas A&M University as promulgated by the Texas Education Code. University police are commissioned peace officers involved in regular foot and vehicle patrol of campus, late-night security escorts, crime prevention programs for the campus community, and criminal investigations for the recovery of property and apprehension of criminals. Officers also provide regular security checks of buildings and property on campus. All University personnel are requested to cooperate with University police officers.

Student Right to Know and Campus Security Act

In compliance with the Federal Right to Know and Campus Security Act of 1990, a brochure is available which includes information on campus security and safety resources, policies and procedures for safety (reporting crimes and emergencies, crime awareness and prevention, security of campus facilities and residence halls), alcohol, drugs and weapons, and crime information and statistics. This information is available from the University Police Office, Building 3025, and can be reached at 409-740-4545.

Texas A&M Maritime Academy

Mission and Purpose

The Texas A&M Maritime Academy (TMA) is a prestigious, highly specialized, maritime training program that is embedded within Texas A&M University at Galveston (TAMUG), which is a branch of Texas A&M University (TAMU) at College Station. The mission of TMA is to provide the maritime industries of the State of Texas and the United States with highly trained and professionally licensed Merchant Marine Officers (deck/engine) to serve on ocean-going and inland waterway vessels. The Academy includes:

- Cadets who are in the U. S. Coast Guard licensing program (called License Option) leading to a Merchant Marine Officer’s unlimited license as a deck or engineering officer.
- The Naval Reserve Officer Training Corps (NROTC) leading to an officer’s commissioning in the U.S. Navy.
- The Drill and Ceremony Cadets who desire the leadership training in the Corps of Cadets, but choose to not participate in either of the above programs.

Additionally, License Option Cadets who volunteer and meet the qualifications, may join the Strategic Sealift Officers (SSO) Program administered through the Naval Science Department/NROTC program, which provides the opportunity for License Option Cadets to receive a commission as an Ensign and serve in the Naval Reserve. These Cadets are also eligible to receive funding ($8,000 per year) through the Student Incentive Program sponsored by the U. S. Navy and administered by the Maritime Administration. Cadets in this program also have the option to request active duty in the U.S. Navy or a direct commission in the U.S. Coast Guard.

Application

Admittance to the Texas A&M Maritime Academy is granted by special application which can be obtained at the Texas A&M Maritime Academy website. You must also gain admittance to Texas A&M University at Galveston as outlined in the Admission section of this catalog. License Option Cadets may only major in Marine Transportation, Marine Engineering Technology, Marine Biology License Option, or Marine Sciences License Option. On-campus housing is required for all cadets, except those in Victor Company.

Background

The Texas A&M Maritime Academy (TMA) is over 50-years-old and has a rich tradition of providing outstanding Merchant Marine Officers and active duty Naval/Coast Guard officers who have proudly served in the Merchant Marine and on active duty in the military during the Viet Nam War, Desert Storm, Somalia, and Bosnia, and now serve in the Iraqi/Afghanistan Wars and the war on terror. Our graduates have gone in harm’s way and served honorably and with great distinction. Undoubtedly, future graduates will also go in harm’s way and face many of the same challenges. Our graduates have distinguished themselves as outstanding ship handlers, engineers, and ashore corporate officers throughout the United States and the world. TMA provides the tools to deal with those professional challenges at sea and ashore. The Texas A&M Maritime Academy enables our graduates to have the ability to face any adversity and overcome any challenge. This is accomplished through an extremely demanding academic degree program coupled with a rigorous practical mariner training program taught by handpicked, highly experienced Master Mari-
ners and Engineers. This enables our Cadets to meet the demanding licensing standards and requirements of the U.S. Coast Guard (USCG). This is the reason our graduates are sought nationwide.

To meet the high academic and practical deck and engineering seamanship training standards required to receive a degree, a U.S. Coast Guard (USCG) license, and a Commission, an individual must be highly motivated, honorable, extremely dedicated, of high moral character, and willing to sacrifice to meet the necessary regimentation found in the Corps of Cadets.

Training Cruise Requirements

License Option Cadets, regardless of age or status, are required by federal law to be in the Cadet Corps for a minimum of 3 years as a full-time student, and participate in three summer cruises. A minimum of two cruises will be aboard a training ship (first and third cruises).

The second cruise between the sophomore/junior years may be on a commercial vessel, depending on the Cadet’s grades (requiring an overall GPR of 2.5 or higher to go commercial) and the availability of commercial vessels. If a Cadet is unable to qualify for a commercial cruise or if none are available, they will take their second cruise on a training vessel. The commercial cruise is competitive, not a requirement, and not all Cadets will be able to sail commercial. In those cases, a Cadet may:

- Sail his/her second cruise on a training ship;
- They may sail on a commercial vessel during the next Fall or Spring semester (subject to availability and competitively based).

It should be emphasized that a “C” average is required by Cadets in all USCG Standards of Training, Certification and Watchstanding (STCW) courses that are a cruise prerequisite (as noted in this catalog) to participate on a summer cruise. Cadets must also maintain a cumulative GPR of 2.25 or above in their major and a 2.0 GPR overall to attend cruise. Cadets must also complete all practical training and work off all demerits prior to being certified for each summer cruise. These requirements may be appealed to the Superintendent who will make the final determination of eligibility on that cruise. However, a “C” average or better is required in all USCG/STCW courses for a Cadet to be eligible for a USCG license. This requirement is not open to appeal and must be met as noted in the License Option curriculum in this catalog.

Ashore, all Cadets in the Corps are required to live on campus with the exception of those applicants who are married, 25 years of age or older or have prior military service. These individuals are placed in Victor Company which reports directly to the Commandant of Cadets. In the Corps, Cadets learn to develop and hone a myriad of skills but particularly the leadership skills needed upon graduation in the very demanding environment of a professional Merchant Marine Officer or Military Officer. The regimentation found in the Corps instills leadership, honor, self-discipline, trust, character and a sense of moral responsibility which enables each Cadet to easily face the challenges of a seafaring life. The Corps of Cadets follows many of the traditions and customs found in the Corps of Cadets at TAMU in College Station. However, after over 50 years as a maritime academy, some seafaring traditions and customs have developed.

Finally, after meeting all the academic and training requirements (which includes passing the USCG administered license exam) and based upon the recommendation of the Superintendent and the Academic Department Head, each Cadet will receive a diploma from Texas A&M University and a U.S. Coast Guard license as a Third Officer (Deck/Engine) in the Merchant Marine. If the Cadet has participated in the Merchant Marine Naval Reserve program they will also receive a Commission as an Ensign in the U.S. Navy Reserve. Cadets may also apply for active duty in the U.S. Navy and a direct Commission in the U.S. Coast Guard. Cadets who don’t complete both requirements, will not be allowed to receive their diploma in the TMA uniform.

The Corps of Cadets

Applicants who desire a degree program leading to a USCG license option (LO) as a Merchant Marine officer (Deck or Engine) are required to be a member of the Corps of Cadets. The Corps provides Cadets a regimented environment that is designed to develop leadership skills required to be a Merchant Marine or military officer. Leadership development is the ultimate goal of the Corps. One of the principal components of leadership development is uniformity and cohesion. Therefore, all Cadets are required to wear uniforms and meet established standards of dress, grooming and discipline. These standards prepare the Cadets to “dress for success” when they enter the maritime industry, the military or, for the Drill and Ceremony Cadets, the corporate environment.

The uniform requirement list and cost/payment procedure will be provided to each Cadet when accepted into the Corps. The cost of uniforms will vary but generally ranges from $1,500 to $2,000 for all four years. This includes $200-300 for replacement items. Uniforms should be ordered upon acceptance to the Texas A&M Maritime Academy and will be issued during Orientation Week which takes place prior to Fall semester.

All Cadets will be required to stand watches on the training ship. Additionally, Cadets are required to perform practical training on the ship as required by the U.S. Coast Guard Standards of Training, Certification and Watchkeeping (STCW). Cadets are also required to attend formations, drill (including “march ins” at Kyle Field in College Station), stand announced and unannounced personnel and room inspections, participate in physical fitness activities and perform other duties as required by the Corps Rules. Cadets are encouraged to participate in numerous on campus sports, clubs and educational activities. Finally, Cadets
can also compete to be members of the Hearn Honor Guard, the Drill Team, the Sea Aggie Band and the Flag Color Guard, who perform at events throughout Texas and other bordering states.

Six Categories of Cadets

1. U.S. Merchant Marine Licensing Program: The first category is the Merchant Marine License Cadets. This category includes those individuals who desire a Merchant Marine Engineering or Deck Officer License (issued by the U.S. Coast Guard).

2. U.S. Merchant Marine Licensing Program with Navy Reserve (SSO): The second category is the Merchant Marine License Cadets who choose to join the Strategic Sealift Officer’s (SSO) program which is similar to NROTC, except summer cruises are accomplished on the training ship or a commercial ship instead of with the U.S. Navy. Cadets participating in the SSO program receive a Commission as an Ensign, USNR upon completion of their degree, and successfully passing the USCG license exam. For SSO Cadets who meet the academic requirements, there is an opportunity to compete for the Student Incentive Program (SIP) which provides $8,000 per SSO Cadet per year. After commissioning as an Ensign, USNR, SSO (SIP) Cadets must agree to remain in the Reserves for 8 years. All SSO Cadets may choose to apply for Active Duty.

3. NROTC: The third category is NROTC Cadets. These Cadets are in a non-license option program but desire to be an active duty Naval Officer (Navy/Marine). NROTC candidates may also compete for NROTC National Four Year Scholarships. Greater detail on NROTC will be found below.

4. Drill and Ceremony: The fourth category is the “Drill and Ceremony” (D&C) Cadets. These Cadets are not in a license option (LO) curriculum nor NROTC but desire to be exposed to the leadership training, and the spirit and camaraderie of Corps life. Some of these Cadets are individuals who come to TAMUG/TMA for two semesters pending transfer to the main campus at College Station. These Cadets are also fully integrated in the Corps, must purchase all required uniforms, stand watches, perform drill, stand formation, room inspections, and receive practical training on the ship. They are not required to go on the summer cruise. At graduation, every D&C Cadet will be presented a Certificate indicating that they have voluntarily participated in this rigorous regimentation and leadership training.

5. Victor Company: The fifth category is the “V Company” Cadets. These Cadets are individuals who are married, over the age of 25 at the time of entry or have been honorably discharged from the Armed Forces of the United States. These individuals are in a special unit that reports directly to the Commandant of Cadets. However, they too are required to buy all uniforms, participate in formations as determined by the Commandant, stand required watches and perform practical training on the ship. As stated above, they are permitted to live off campus.

6. International: The sixth category is International Cadets who wish to participate in the Merchant Marine License Option training and the degree from Texas A&M University at Galveston. These Cadets are subject to U. S. Immigration laws, must have a student visa and excellent English language skills. It should be understood that by Federal Law, only U.S. citizens may take the USCG license exam. However, certificate of completion of all USCG courses and a degree will be presented upon completion of all required training/education.

Orientation Week

Prior to the beginning of the Fall academic semester, 4th Class Cadets (first year) are required to attend O-Week. This program, under the guidance of the Commandant of Cadets and orchestrated by Cadet Officers, introduces each new Cadet to the routine of the Corps of Cadets, exposes new Cadets to the regimented Corps environment, the customs and traditions of TAMU/TAMUG/TMA, and basic seamanship and nautical science skills. During O-Week, Cadets have formations, march to class and to meals, learn teamwork, experience hands on seamanship training and perform other training to enable them to hit the decks running when the entire Corps reassembles following the Summer Cruise.

Admission Requirements for License Option Applicants

Applicants who meet the University admissions standards and pass the U.S. Coast Guard physical requirements are eligible to apply to the Texas A&M Maritime Academy and to be considered for admittance to one of the License Option courses and the Corps of Cadets in September of each year. License-option students must choose to major in either MARB-LO, MARS-LO, MART or MARR curriculum. Admission criteria is governed by 46 U. S. Code 310 and includes a record free of criminal offense (background investigation) and proof of U.S. citizenship. Each application is thoroughly reviewed by TMA staff and a recommendation for admission is made to the Superintendent. The final decision for acceptance into the Texas A&M Maritime Academy rests with the Superintendent. It should be emphasized that acceptance to the University is not approval for acceptance into TMA. The application for admission for the Corps of Cadets is available through the website. Students will not be accepted into the LO curriculum after the 12th class day of the semester.
General Health Standards

Cadets enrolled in the License Option curriculum are held to special academic and physical standards due to the immense responsibility a Merchant Marine Officer has on board a merchant ship. Medical physical requirements for a license are included on the initial Physical Form which must be submitted with the Texas A&M Maritime Academy application. Both the TMA application and the Physical Form are available at the website.

Examples of those requirements for Deck and Engineers license, as found in U.S. Code 46, Part 10, are:

- minimum 20/800 in each eye correctable to 20/40 in each eye.
- must pass an approved color blind test.
- must be psychologically, perceptually and physically sound. Any disability, including some learning disabilities that might prevent an applicant from performing the duties of a Cadet or officer at sea, could preclude acceptance to TMA and licensing programs.
- applicant must be honest and forthcoming on all questions relating to medical conditions. Any deceptive/true answers will be reason for dismissal from the program.
- Cadets are required to be screened for drugs prior to admission to TMA and will receive random screening while in the license option curriculum. Any Cadet testing positive is subject to removal from the LO curriculum. The cost for screening is the responsibility of the Cadet.

Additional U.S. Coast Guard Requirements

In addition to USCG approved and required Standards of Training, Certification and Watchkeeping (STCW) courses, Cadets will be required to obtain several additional training endorsements required by the USCG. Some of these include basic safety training, advanced firefighting, Radar/Automated Radar Plotting Aids training, Global Marine Distress System (GMDSS) training and Bridge Resource Management training. Additionally, each Cadet will be required to obtain a Merchant Mariner Credential (MMC) and a Homeland Security “TWIC” card before the first cruise. For these documents, Cadets must have in their possession a valid U.S. Passport, original birth certificate, and a photo ID, preferably a driver’s license. Most of this training and document costs have fees not associated with TAMUG/TMA. However, they are required by federal law and we will assist each Cadet in obtaining the endorsements they need to receive their license. A complete list of these requirements and costs will be made available during O-Week. It is extremely important that each applicant understand that the USCG requires all STCW courses to be passed with a grade of “C” or better or the course must be repeated. Also, class attendance for both academic courses and STCW courses is mandatory. No unexcused absences allowed. Additionally, the law requires each Cadet, regardless of status, to attend TMA no fewer than three fall and spring semesters, as a full-time student, and participate in three summer cruises; two on the training ship and a commercial cruise on merchant vessel between the 2/Class and 3/Class year. There are no waivers or exceptions to this requirement. Additionally, Cadets must have an overall “C” average in all STCW coursework to be eligible for summer cruise. Cadets must also have a 2.25 GPR in their major courses and a 2.0 GPR overall at TAMUG to be eligible for summer cruise. The Lifeboatman Training Certificate is not available until graduation per direction of the U.S. Coast Guard.

When all STCW and academic requirements are met, the Superintendent TMA will recommend and certify that Cadets are eligible to “sit” for their U.S. Coast Guard administered license. The exam takes place over a four day period and covers every aspect of STCW training. It is an intense and grueling four days and requires that each Cadet be fully prepared. It is important to understand that a degree and/or a license can not be conferred until the test is successfully passed. International, non U.S. citizens are exceptions to this policy.

Standards of Conduct

Cadets are held to a very high standard and represent those Cadets who have gone before them. Therefore, TMA Cadets do not lie, cheat or steal or tolerate those who do. TMA Cadets are subject to Corps Rules and Honor Code that characterizes the objectives set forth in the development of their leadership skills. The Academy’s conduct and discipline process is a vehicle for assessing the aptitude and motivation of each Cadet for becoming an Officer in the Merchant Marine or Military. The ultimate goal of the conduct system is to build on the basic foundation of discipline and conduct Cadet possesses when he or she enters the Academy. Cadets are subject to demerits and those who continually have difficulty conforming to Corps Rules will be subject to varying degrees of discipline as determined by TAMUG/TMA rules. If discipline conditions persist, a Cadet could face dismissal from TMA. Discipline is overseen by the Commandant. Cadets are afforded due process in all discipline cases with appeals decided by the Superintendent. License option Cadets dismissed from the TMA and who are permitted to remain at TAMUG will not be allowed to take LO courses, will be removed from the Corps housing, and if a non-Texas resident, will be subject to out of state tuition costs.

All Cadets are required to wear the specified uniform of the day to class, formation, and meals during the weekdays Monday thru Friday, when standing watch and as deemed appropriate by TMA Staff/Cadet Commander. It is permissible to relax the uniform requirement on the weekends, but appropriate attire in the Student Center/Galley is required.

Demerits and practical training hours on the training ship are required to be completed before a Cadet can sit for license examinations or attend a summer cruise.
License Option/Strategic Sealift Officer’s Program (LO/SSOP)

The Department of Naval Science trains Cadets who desire to participate in the Strategic Sealift Officer’s Program (SSOP), a voluntary joint program established in 1925 between the U.S. Navy and the U.S. Merchant Marine. The mission of the SSOP is to assist the U.S. Navy in times of war/mobilization by augmenting the Navy’s sealift capacity. Cadets will be offered the opportunity to join the SSOP during their first year. Cadets who possess the appropriate military aptitude/military bearing, academic standing, and motivation and receive a positive interview and endorsement from the Officer in Charge of the Naval Reserve Officers Training Corps (NROTC) may apply via the Commandant for the SSOP and, if selected on a competitive basis, may be offered the opportunity to join the SIP program discussed above. Upon graduation and receipt of a license, Cadets will be commissioned as an Ensign USNR. They can also apply for active duty in the Navy or another branch of the Armed Forces.

Basic Eligibility Requirements:
• The Cadet must be under the age of 27 by the time they graduate.
• The Cadet must pass a Navy physical examination (to enter the program and another prior to Commissioning).
• The Cadet must pass the semi-annual Physical Readiness Test.
• The Cadet must be enrolled in a license option curriculum.
• The Cadet must maintain a minimum GPA of 2.0 (4.0 system).

The Naval Reserve Officer Training Corps (NROTC)

NROTC offers those individuals who desire to become Naval Officers and meet the qualifications to qualify for a commission while attending TAMUG. These Cadets are fully integrated into the Corps of Cadets, and perform all the activities required of the Corps. To be eligible for a Commission, NROTC Midshipmen must complete all requirements for a bachelor’s degree as well as certain courses specified by the Navy. Students may join the NROTC program as National Four Year Scholarship Winners or as non-subsidized college program applicants. Information on the National Four Year Scholarship program can be obtained through a Navy recruiting office. The submission deadline is 15 January in the year application is being made. College program Midshipmen are eligible to compete for three and one year or three year and two year NROTC scholarships. All NROTC scholarships pay full tuition, fees and uniforms. All scholarship and junior/senior level Midshipmen receive an allowance of $250-400 per month depending on class standing. Midshipmen are also paid during the summer training periods.

Additional Costs

The additional costs shown below are primarily associated with the Texas A&M Maritime Academy License Option Cadets, and are over and above the costs of attending TAMUG (see Tuition and Fees):
• Coast Guard Approved Fire Fighting School - $800-$1,000.
• TWIC - $150.
• O-Week Fee - $38.
• Merchant Mariner Credential - $140.
• Drug testing - approx $35 (each time).
• Uniforms - $1,500-$1,800 (for LO and Drill and Ceremonies Cadets).
• Training cruise - estimated about $8000 depending on fuel costs.