

REQUEST FOR PERMISSION TO LIVE OFF CAMPUS

NAME _____ STUDENT ID NUMBER _____

PERMANENT ADDRESS: _____ Email Address: _____

_____ BIRTH DATE: _____

_____ AGE on first class day: _____

PHONE NUMBER: _____ Classification: FRESH /SOPH /JUN /SEN
MAJOR: _____

This application will be effective: FALL SPRING SUMMER of 20_____.
(Circle All Appropriate Semesters That Apply)

PLEASE REVIEW THE STIPULATIONS ON THE REVERSE OF THIS SECTION

____ I am in the Corps of Cadets program (including NROTC – Non-License Option) and qualify for Victor company. I qualify for Victor company under the following reason (Cadets require the permission of the Executive Director of Student Affairs AND the Commandant of the Texas Maritime Academy.)

____ I am married and live with my spouse in the local area.

____ I am 25 or older on the first class day.

____ I am NOT in the Corps of Cadets program and wish to be granted a Day Student Permit for the following reasons:

____ I am married and live with my spouse in the local area.

____ I am a single parent and guardian (child resides with you at your local residence).

____ I am a veteran of the U.S. Armed Forces (copy of DD-214; not active duty for training only).

____ I am living with a parent or guardian in an established residence (of two years or more) Galveston County full time. (Please attach a typed letter of verification.)

____ I will be enrolled in 9 hours or less in FALL or SPRING.

____ I have registered medical accommodations with Student Services that University Housing may not be able to meet. (Please include said accommodation documentation from Student Services).

____ I am twenty-one (21) years of age or older (on the first class day for which permission is requested).**

____ I am a Senior graduating within the next 12 months. (Please include degree audit).**

____ I do not meet any the above conditions and I am requesting special consideration. (You may attach a letter explaining any extenuating circumstances.)

** Any application approved for these reasons will not cancel current housing agreements.

Applicant's Signature

(DO NOT WRITE BELOW THIS LINE ---FOR OFFICE USE ONLY)

Exemption Verified: _____

Initial: _____

Approved: _____

Commandant, TSMP

Executive Director of Student Affairs

Date: _____

Date: _____

Application Stipulations

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All students are required to live on campus unless they meet certain criteria. These criteria are outlined on the application to live off campus, which should be submitted, to the office of Residence Life. All applications will be responded to by letter or email, but questions concerning this application can be directed to the Office of Residence Life at 409-740-4445. The following further clarifies the exemptions provided on the application.

CAMPUS EXEMPTIONS

Students other than cadet	LO AND ROTC CADETS (all exemptions will require Superintendent's approval)	Stipulations
<i>Married and living with spouse in local area</i>	<i>Married and living with spouse in local area (must show completed marriage license)</i>	<i>Cadets may be required to spend one semester on campus</i>
<i>Single parent and guardian</i>	<i>Single parent and guardian</i>	<i>Cadets may be required to spend one semester on campus</i>
<i>Veteran of the U.S. Armed Forces (Not active duty for training only)</i>	<i>Not available for license option nor NROTC students</i>	<i>Students under housing contract for the Fall Semester may not exercise this exemption for the Spring</i>
<i>Living with parent or guardian</i>	<i>Not available for license option nor NROTC students</i>	
<i>Enrolled in 9 credit hours</i>	<i>Not available for license option nor NROTC students</i>	<i>LO & NROTC students must enroll full time until their graduating semester</i>
<i>Medical</i>	<i>Not available for license option & NROTC students</i>	<i>Must be based upon REGISTERED needed accommodations with University Student Services</i>
<i>Twenty-one years of age or older on the first day of class</i>		<i>Students under housing contract for the Fall Semester may not exercise this exemption for the Spring</i>
<i>Graduating Seniors</i>	<i>LO and NROTC must be either Victor Company or Corps Complete</i>	<i>A degree audit with signature from an academic advisor must show plans to graduate within the next calendar year</i>
	<i>Cadets who have completed the Residency component of the Texas Maritime Academy/NROTC Program</i>	<i>Students under housing contract for the Fall Semester may not exercise this exemption for the Spring</i>