TO: TAMUG Junior and Senior Undergraduate Students and Research Faculty  
FROM: Dr. Tammy Holliday, Associate Vice President for Research Operations  
RE: TIO/TAMUG Undergraduate Student Research Program  
DATE: April 7, 2014

The Texas Institute of Oceanography is making funds available for wages for one or more undergraduate students to conduct research with TAMUG Faculty members for Summer 2014 (May 22 to August 6). A maximum of one student application per faculty member will be considered.

The purpose of this Fellowship is to provide research experience for the undergraduate students. Recipients not graduating prior to May 2015, are requested to present project results at the TAMUS Student Pathways Symposium or at a TAMUG Student Poster Session.

Recipients will be paid as a Student Technician ($9/hr). Additional funds for travel to present results at a scientific meeting may be requested from the Research Advisory Council. Project must be completed by August 6, 2014. Time sheets must be submitted in a timely manner according to the biweekly pay period schedule. Final time sheets must be submitted to Time Traq by noon, August 7, 2014. The awards will be a set dollar amount to be paid over the project period.

To be eligible, student must:

- Be a Junior or Senior (not graduating prior to December 2014)
- GPA ≥ 3.00 overall A&M
- Be registered full-time during Spring 2014 and Fall 2014 semesters, summer registration is not required
- Have a faculty sponsor for the proposed project
- Be available to work a minimum of 10 hours/week on the project but can work up to maximum set by HR

Sponsor must agree to:

- Provide instruction
- Provide laboratory space (field work is also acceptable)
- Provide equipment and supplies (TIO funds are for salary only)
- Monitor hours worked and sign regular time sheets verifying these hours

Preference will be given to students who have been accepted into the TAMU Undergraduate Research Scholar Program and/or the TAMUG Honors Program. In general, students may not receive support from the TIO program in multiple years, e.g., students receiving summer support would typically not be eligible for academic year support.

To apply, please submit completed application materials electronically to Patty Gonzales at gonzalepa@tamug.edu and one paper copy to the Research and Graduate Studies Office no later than noon on Monday, April 28, 2014. This is intended to be a collaborative process between the student and their faculty advisor. Students are expected to do the actual writing of the proposal.

Application materials must be received by deadline and include:

1) Application Form
2) Narrative (not to exceed 500 words, double spaced, 12 pt) in the style appropriate to scientific discipline
   a. Title of Research
   b. Description of Research (include Objectives and Methodology)
   c. Benefit to Student’s Education
3) Letter of Support from Faculty Sponsor

The successful applicants will be notified by Friday, May 16, 2014.
TIO/TAMUG UNDERGRADUATE STUDENT FELLOWSHIP APPLICATION FORM
DUE Monday, April 28, 2014

Date of Application: ________________________________________________

Name of Applicant: ________________________________________________

Address: _________________________________________________________

Telephone Number: ________________________________________________

E-MAIL: ___________________________________________________________

Major: _____________________________________________________________

Number of Credits Needed to Graduate: ________________________________

GPA (Overall and Major): _____________ (Overall) ________________ (Major)

Faculty Sponsor’s Name: _____________________________________________

Faculty Sponsor’s Department: _________________________________________

Faculty Sponsor’s Telephone No: _______________________________________

Faculty Sponsor’s FAX: ______________________________________________

Faculty Sponsor’s E-MAIL: ____________________________________________

Project Title: _______________________________________________________

I agree to work a minimum of 250 hours on this project. I agree to provide instruction, laboratory space, supplies and equipment for this project.

________________________________________
Applicant’s Signature

________________________________________
Faculty Sponsor’s Signature