# Level 1Project

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| --- | --- |
| Project Name | Projected Start: |
|  | Due Date: |

### Project Purpose

*< Who is asking for this project and what is the purpose?>*

### Deliverables

*<What do the stakeholders want?>*

### Project Value

*<How does this project reduce costs, drive efficiency, and/or add value?>*

### Risks

*<Data levels involved: (financial, FERPA, customer, PCI, operational).>*

*<Visibility: Does the project have high external visibility?>*

### Estimated Work Effort

*<List the time estimated to complete the project in hours.>*

### Lessons Learned

*<List two or more things that were done right. Were they done intentionally?>*

*<List two or more things that could have been done better.>*