



Resources, Rights, and Options for Victims of Sexual Harassment, Sexual Misconduct, Stalking, Domestic Violence or Dating Violence

A student or an employees who is a victim of sexual harassment (including sexual misconduct or stalking), domestic violence, or dating violence, whether it occurred on or off-campus, has certain resources, rights and options available. For questions and more information **for students**, contact the Student Affairs Office at (409) 740-4598 or TitleIXStudents@tamug.edu; **for accused non-faculty employees**, contact the Human Resources Office at (409) 740-4503 or TitleIXCoordinator@tamug.edu; **for accused faculty**, contact Dean of Faculties at 979-845-4274 or dof@tamu.edu.

THE DIFFERENCE BETWEEN A VICTIM AND A SURVIVOR

The terms 'victim' and 'survivor' are typically interchanged words for the injured party in a sexual violence incident. However, there is a subtle difference. A victim is someone who has recently been attacked, or is currently in an abusive situation, while a survivor has begun to move past the experience and seek help. For the purposes of this resource we will use the word survivor with the understanding that individuals may be at different places on the continuum.

PRIVACY OF INFORMATION VS. CONFIDENTIALITY

Privacy of Information

While the university wishes to create an environment in which individuals feel free to discuss concerns and make complaints, the university may be obligated to take action when its officials are informed that sex discrimination or sexual harassment (i.e., sexual assault, sexual misconduct, dating violence, domestic violence, and stalking) may be occurring.

Information shared with university personnel and officials not listed below as confidential reporting options, is considered private but not confidential. Although the confidentiality of the information received, the privacy of the individuals involved, and the wishes of the complainant/survivor regarding action by the university cannot be guaranteed, they will be protected to as great a degree as is legally possible.

The University is committed to protecting the privacy of reporting parties, complainants, and alleged offenders. Given the sensitive nature of reports, information will be maintained in a secure manner and will only be disclosed to school officials who are responsible for handling the university's response and/or have a legitimate educational interest.

The expressed wishes of the complainant/survivor regarding confidentiality will be considered in the context of the university's obligation to act upon the information and the right of the charged party to be informed about charges against them. If the individual does not disclose any identifying information about themselves or any other party involved (e.g., names, department or unit) during the inquiry, response on the part of the university may be limited. If charges have been issued to an accused student, a student conduct file is created. That file is part of the student's

education record and is protected under the Family Educational Rights and Privacy Act (FERPA). For more information about FERPA, go to: <http://registrar.tamu.edu>.

Confidentiality

Persons gathering general information, seeking guidance, or filing a complaint may be concerned about the confidentiality of the information they are sharing.

Victims have the option to report confidentially through a university official listed as a confidential reporting option based on the official's occupation or relationship to the victim. See Confidential Reporting Options below.

IMMEDIATE INTERIM MEASURES AND ACCOMMODATIONS

Survivors may have various options and assistance in changing academic, living, transportation, and work situations if requested by the survivor and are reasonably available. These requests will be considered regardless of whether the survivor chooses to report the incident to law enforcement. Examples of potential accommodations include assistance in obtaining institutional no contact orders and/or changing living location, parking location, or class schedules to reduce the chance of continued contact with the alleged offender.

The University will maintain as confidential, to as great a degree as legally possible, any accommodations or interim measures provided to the victim to the extent that maintaining such confidentiality would not impair the University's ability to provide the accommodation or interim measure.

HOW INCIDENTS MAY BE REPORTED

Confidential Reporting Option: In most cases, psychologists/counselors in the [Employee Assistance Plan](#) and [Student Counseling Office](#) are not required to, nor may, report an incident that in any way identifies the employee or student concerned without their consent. However, if an imminent harm situation is present, the counselor must take action to protect whoever is at risk.

Reporting to Law Enforcement

Survivors have the option of notifying or not notifying law enforcement authorities including university and local police. An anonymous "Jane/John Doe" report can be filed with the police while deciding whether to pursue criminal charges. Law enforcement is able to help survivors understand the process of obtaining orders of protection, restraining orders, or similar lawful orders issued by the courts. Below is a list of local law enforcement agencies. Reports should be filed with the agencies where the incident occurred. The Assistant Vice President of Student Affairs or staff in the [Student Counseling Office](#) is available to assist student survivors who choose to notify law enforcement authorities. Staff employees can contact the Human Resources Office or [Employee Assistance Plan](#) for assistance with notification to law enforcement authorities. Faculty members needing assistance can contact the [Associate Provost and Dean of Faculties Office](#).

Name	Phone
TAMUG Police Department	(409) 740-4545
Galveston Police Department	(409) 765-3702
Galveston County Sheriff's Office	(409) 766-2300

Importance of Preserving Physical Evidence

Whether a survivor has decided or is still deciding to report, they should attempt to preserve all physical evidence that could aid in criminal prosecution or in obtaining a protection order. Physical evidence should be collected immediately, ideally within the first 24 hours. It may be collected later than this, but the quality and quantity of the evidence may be diminished. Survivors of sexual assault should NOT shower or bathe, wash hands, use the toilet, change clothing, or wash clothing or bedding until evidence can be collected. If the survivor has changed clothes and is at a location other than the crime scene, all clothing worn at the time (or bedding) should be carefully placed into a paper, not plastic, bag to be given to the police. If the survivor believes they have been drugged, traces of the drug may still appear up to 96 hours after ingestion (depending on dosage and individual metabolism) and the chances of getting proof are best when the sample is obtained quickly.

It is also helpful for survivors to retain communications and document any contact with the alleged offender. If possible, survivors should write down dates, times, locations of contact and preserve any text messages, emails, and/or social media site postings related to the incident.

Reporting to the University (Title IX Complaint)

Texas A&M University at Galveston strives to maintain a work and educational environment free from discrimination, sexual harassment, and related retaliation in accordance with applicable federal and state laws. Students and unrelated third parties are encouraged to report all unwelcome conduct of a sexual nature.

An employee who witnesses, is subject to, or is informed about incidents of sex discrimination, sexual harassment (including sexual violence), and/or related retaliation must file a Title IX complaint with the designated official below who handles alleged violations perpetrated by students, faculty, staff, or unrelated third parties.

If the Alleged Offender is a:	Student	Faculty	Non-Faculty Employee or Unrelated Third Party
Then the Official Contact is:	Dr. Todd Sutherland Assistant VP of Student Affairs Texas A&M University at Galveston Seibel Student Services Center #101G Galveston, TX 77553 TitleIXStudents@tamug.edu (409) 740-4598	Dr. Blanca Lupiani Dean of Faculties Texas A&M University 108 YMCA Building College Station, TX 77843 Dof@tamu.edu (979) 845-4274	Mr. Jeff Boyer Executive Director of HR & Title IX Campus Coordinator Texas A&M University at Galveston Powell Marine Engineering Complex #123 Galveston, TX 77553 TitleIXCoordinator@tamug.edu (409) 740-4503

Individuals may make inquiries or file a Title IX complaint by contacting the TAMU Interim Title IX Coordinator, Margaret (Peggy) Zapalac, at (979) 845-0977 or TitleIX.Coordinator@tamu.edu. The office address is 750 Agronomy Road, Suite 2101, College Station, TX 77843.

Reporting to a Federal Agency

The United States Department of Education’s Office for Civil Rights (OCR) is a federal agency responsible for enforcing Title IX. Information regarding filing a complaint with OCR can be found at <http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

RETALIATION

The university will take reasonable action to protect the complainant/survivor, the alleged offender, and those providing witness statements on behalf of either party or supporting either party from retaliation. Additionally, those individuals are encouraged to report to designated officials any acts of retaliation from other parties associated with the incident. This action may come at any time during or following an investigation of a sexual harassment complaint. Instances of retaliation will be investigated and may result in further conduct charges. Individuals are reminded that should there be fear of physical safety a report should be made to the appropriate law enforcement agency.

CONDUCT PROCEEDINGS AND POSSIBLE SANCTIONS

Purpose of the University Investigation

An investigation is a process to collect information regarding a reported incident. An investigation is conducted in order to determine whether additional action may need to be taken. The investigation also provides an opportunity for the complainant(s) and accused individuals to give their perspectives on the situation under investigation. Once an investigation is conducted, it is routed to the appropriate university officials for review.

Role of an Advisor

An advisor in the context of a university complaint relating to the topics referenced above is an individual who lends support to an individual through the process. An advisor may be anyone that the individual chooses to serve in that role.

Applicable Rules

For more information regarding the filing and processing of a sexual harassment and/or sexual misconduct report *for students*, please visit:

- [Student Rule 47](#) for specific information about the investigation and resolution of sexual harassment complaints
- [Student Rule 26](#) for specific information about the student conduct process, including the role of an advisor
- [Student Rule 27](#) for specific information about possible sanctions resulting from a student conduct proceeding

For more information regarding the filing and processing of a sexual harassment and/or sexual misconduct report *for employees*, please visit:

- [University Standard Administrative Procedure 08.01.01.G1.01](#) – if the accused is a non-faculty employee or unrelated third party
- [University Standard Administrative Procedure 08.01.01.M1.02](#) – if the accused is a faculty member

COUNSELING AND OTHER SUPPORT RESOURCES

Counseling, health, mental health, advocacy, legal and other services are available for survivors both on-campus and in the community. Below is a brief list of available resources.

Name	Phone	Address	Website
TAMUG Employee Assistance Program (Deer Oaks EAP)	1-888-993-7650	Deer Oaks EAP 126 E. Main Plaza San Antonio, TX 78205	www.deeroakseap.com
TAMUG Student Counseling Office	(409) 740-4736	Seibel Student Services Center #104 Galveston Campus	http://www.tamug.edu/counsel/

Medical and Health Services

Name	Phone	Address	Website
John Sealy Hospital at UTMB	(409) 772-2222	301 University Blvd., Galveston, TX	http://www.utmbhealth.com/oth/Page.asp?PageID=OTH000004
Mainland Medical Center	(409) 938-5000	6801 Emmett F Lowry Expressway Texas City, TX	http://www.mainlandmedical.com
Clear Lake Regional Medical Center	(281) 332-2511	500 Medical Center Blvd. Webster, TX	http://www.clearlakermc.com

Support, Advocacy, and Other Resources

Name	Phone	Address	Website
TAMUG Employee Assistance Program (Deer Oaks EAP)	1-888-993-7650	Deer Oaks EAP 126 E. Main Plaza San Antonio, TX 78205	www.deeroakseap.com
TAMUG Student Counseling Office	(409) 740-4736	Seibel Student Services Center #104 Galveston Campus	http://www.tamug.edu/counsel/
Resource & Crisis Center of Galveston County	(409) 765-7233	1802 Broadway, Suite 122, Galveston, TX	http://rccgc.org/
Bay Area Turning Point, Inc.	(281) 286-2525	210 South Walnut St., Webster, TX	http://www.bayareaturningpoint.org/
Houston Area Women's Center	(713) 528-7273	1010 Waugh Drive, Houston, TX	http://www.hawc.org/
Advocacy Center for Children of Galveston County	(409) 741-6000	5710 Avenue S 1/2 Galveston, TX	http://www.galvestoncac.org/
National Sexual Assault Hotline	1-800-656-4673	1220 L Street NW, Suite 505, Washington, DC	https://www.rainn.org/get-help/national-sexual-assault-hotline
Texas Department of Family and Protective Services	1-800-252-5400	701 W. 51st Street Austin, TX	https://www.dfps.state.tx.us/About_DFPS/default.asp
U.S. Department of Education, Office for Civil Rights	1-800-872-5327	1999 Bryan St. Suite 1510 Dallas, TX	http://www2.ed.gov/about/offices/list/ocr/index.html
U.S. Department of Justice, Office on Violence Against Women	(202) 307-2277	950 Pennsylvania Avenue, NW Washington, DC	http://www.ovv.usdoj.gov/
National Domestic Violence Hotline	1-800-799-7233		http://www.thehotline.org/
Texas Workforce Commission	1-800-252-3642	3549 Palmer Hwy, Texas City, TX	http://www.twc.state.tx.us/customers/jsemp/employee-rights-laws.html
U.S. Citizenship and Immigration Services	1-800-375-5283	126 Northpoint Drive Houston, TX	http://www.uscis.gov/about-us/find-uscis-office/field-offices/texas-houston-field-office

International Student Services (visa and immigration assistance)	(979) 845-1824	1st Floor Bizzell Hall East, College Station Campus, TX	http://iss.tamu.edu
TAMU International Faculty and Scholarly Services	(979) 862-1719	1111 Research Pkwy, College Station Campus, TX	http://ifss.tamu.edu/
TAMUG Office of Financial Aid	(409) 740-4500	Sea Aggie Center #913 Galveston Campus	http://www.tamug.edu/finaid/
TAMUG Veterans Services	(409) 740-4500	Sea Aggie Center #913 Galveston Campus	http://www.tamug.edu/Veterans/Benefits.html
TAMUG Aggie Allies			http://www.tamug.edu/diversity/aggieally.html
Federal Student Aid Call Center	1-800-433-3243		https://studentaid.ed.gov/

STUDENT RULES DEFINITIONS

Sexual Harassment (Student Rule 47) Sexual harassment is a form of sex discrimination. Unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct of a sexual nature constitutes actionable sexual harassment when this conduct is so severe, persistent or pervasive that it explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work or educational performance, or creates an intimidating or hostile work or educational environment. The University will use a reasonable person standard to determine these elements.

Sexual harassment occurs when a person is the recipient of conduct of a sexual nature where:

- Submission to or toleration of such conduct is made either explicitly or implicitly a term or condition of an individual's education (including co-curricular activities) or employment;
- Submission to or rejection of such conduct by an individual is used as the basis for academic, co-curricular, or employment decisions affecting the individual's welfare; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's welfare, academic or work performance, or creates an intimidating, hostile, offensive or demeaning education (including co-curricular activities) or work environment.

Sexual harassment also includes sexual misconduct (non-consensual sexual intercourse and non-consensual sexual contact), sexual exploitation, and dating violence, domestic violence, and stalking when based on sex.

Sexual Abuse (Student Rule 24.4.20.1) Sexual abuse is the oral, anal, or vaginal penetration by a sexual organ of another, use of another's sexual organ for oral, anal, or vaginal penetration, or anal/vaginal penetration by any means against the victim's will or without his/her consent (see "consent" in definitions). An individual who is mentally incapacitated, unconscious, or unaware that the sexual abuse is occurring is considered unable to give consent. The type of force employed may involve physical force, coercion, intentional impairment of an individual's ability to appraise the situation through the administering of any substance, or threat of harm to the victim.

Sexual Contact (Student Rule 24.4.20.2) Attempting or making sexual contact, including but not limited to inappropriate touching or fondling, without the person's consent (see "consent" in definitions), or in circumstances where the person is physically, mentally or legally unable to give consent.

Sexual Exploitation (Student Rule 24.4.20.3) Taking non-consensual or abusive sexual advantage of another for one's own advantage or benefit, or to the benefit or advantage of anyone other than the one being exploited.

Stalking (Student Rule 24.4.2.3) Any repeated conduct directed specifically at another person that would cause a reasonable person similarly situated (or a member of that person's family or household) to fear his/her safety. Such conduct includes, but is not limited to, following another person and acts that threaten or intimidate another person through fear of bodily injury or death of self or members of that person's family or household or an offense being committed against that person's property.

Dating Violence (Student Rule 24.1.7) Any physical abuse or sexual misconduct committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant.

Domestic Violence (Student Rule 24.1.8) Any physical abuse or sexual misconduct committed by a person who is or has been a current or former spouse of the complainant, person with whom the complainant shares a child in common, person who is cohabitating with or has cohabitated with the complainant as a spouse, a person similarly situated to a spouse of the complainant, or any other person against an adult or youth complainant who is a part of that person's household.

Consent (Student Rule 24.1.6) The term "consent," solely for the purposes of the Sexual Misconduct policy (see *rule* 24.4.20), means clear, voluntary, and positive verbal or non-verbal communication that all participants have agreed to the sexual activity.

- *Consent* must occur prior to or at the same time as the sexual activity.
- *Consent* must remain clear, voluntary, and positive throughout the sexual activity.
- *Consent* must be given for the current sexual contact. The existence of a prior relationship or prior sexual activity does not automatically ensure consent for current or future sexual contact. There must be *consent* for each specific type of sexual contact throughout the sexual activity. *Consent* must be given by each participant involved.
- A person must be 17 years of age or older to be able to *consent* to sexual activity if the other participant(s) involved are more than three (3) years of age older than that person.
- A person who is clearly or visibly incapacitated is not able to give consent to sexual activity.