

Student Employee Job Descriptions

Student Assistant (7518)/Non-Affiliated Student Assistant (7677)

A person with a few special skills and little or no previous training or work experience. A minimum amount of training is necessary to prepare the employee for work. The employee is generally well supervised and jobs are of a routine nature requiring little decision making.

Student Coordinator (7463)/Non-Affiliated Student Coordinator (7478)

Persons classified at this level require a moderate to high degree of mental activity and independent judgment in addition to extensive previous training and experience. The work performed involves decision making, responsibility for the safety of persons and property or supervision of other student employees and may be an essential function of departmental operations.

Student Technician (7519)/Non-Affiliated Student Technician (7471)

Persons classified at this level must have technical skills, knowledge of the job, or be in a training phase of a technical position, would need little to a moderate amount of supervision, and would occasionally be placed in a supervisory position. ***Since other student employee classifications require ordinary skills and abilities, the technician classification will be awarded sparingly.***

Student Employee Pay Scale

Minimum Pay

Student employees must be paid at least minimum wage per the Fair Labor Standards Act.

Object Class	Title Code	Job Title	Current Pay Scale
1740	7518	Student Assistant	\$7.25 – \$15.00
1740	7463	Student Coordinator	\$7.25 - \$17.00
1740	7519	Student Technician	\$7.50 – \$17.00
1745	7560	Federal College Work Study - Student	\$7.25 – \$17.00
1745	7649	Federal College Work Study – Community Service	\$7.25 - \$17.00
1745	7748	Texas College Work Study – Off Campus	\$7.25 - \$17.00
1740	7677	Non-Affiliated Student Assistant	\$7.25 – \$15.00
1740	7478	Non-Affiliated Student Coordinator	\$7.25 - \$17.00
1740	7471	Non-Affiliated Student Technician	\$7.50 – \$17.00