

Texas A&M University
Departmental Request for a New Course
Undergraduate ♦ Graduate ♦ Professional
 •Submit original form and attach a course syllabus. •

1. Request submitted by (*Department or Program Name*): _____
2. Course prefix, number and complete title of course: _____
3. Catalog course description (not to exceed 50 words): _____

4. Prerequisite(s): _____
- Cross-listed with: _____ Stacked with: _____

Cross-listed courses require the signature of both department heads.

5. Is this a variable credit course? Yes No If yes, from _____ to _____
6. Is this a repeatable course? Yes No If yes, this course may be taken _____ times.
 Will this course be repeated within the same semester? Yes No

7. This course will be:
 - a. required for students enrolled in the following degree programs(s) (*e.g., B.A. in history*)

 - b. an elective for students enrolled in the following degree program(s) (*e.g., M.S., Ph.D. in geography*)

8. If other departments are teaching or are responsible for related subject matter, the course must be coordinated with these departments.
Attach approval letters.

Prefix	Course #	Title (excluding punctuation)				
Lect.	Lab	SCH	CIP and Fund Code	Admin. Unit	Acad. Year	FICE Code
					-	0 1 0 2 9 8

Approval recommended by: _____ **Level** _____

 Department Head or Program Chair (*Type Name & Sign*) Date Chair, College Review Committee Date

 Department Head or Program Chair (*Type Name & Sign*) Date Dean of College Date
 (if cross-listed course)

Submitted to Coordinating Board by: _____ Chair, GC or UCC Date

 Associate Director, Curricular Services Date Effective Date